



CHERISH HOME
PREMIUM HOME INSURANCE

Policy Wording

Effective 1st January 2019



Contents

Your Policy Wording	3
How to Use this Policy	4
Important Telephone Numbers	5
Important Advice	6
Definitions	9
General Conditions	13
Claims Conditions	16
How We Settle Claims	18
No Claims Discount	19
General Exclusions	20
Details of cover within this Policy:	
Contents Cover	22
Personal Possessions	35
Buildings Cover	39
Home Emergency	46
Family Legal Protection	55
Identity Theft	68
Making a Complaint	71
Customer Service Information	73

Welcome to **Your** Cherish Home Insurance **Policy** and thank **You** for choosing **Our** insurance which is underwritten by AXA Insurance UK plc who are authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. **You** can check this on the Financial Services Register by visiting the website <https://register.fca.org.uk/> or by contacting the Financial Conduct Authority on 0300 500 8082.

The information **You** have supplied forms part of the contract of insurance with **Us**. **Your Policy** is evidence of that contract. **You** should read it carefully and keep it in a safe place.

In return for having accepted **Your** premium **We** will, in the event of injury, loss or damage happening during the **Period of Insurance**, provide insurance as described in the following pages and referred to in **Your** Schedule.

For the contract to be valid, all the information **You** have given **Us** as part of **Your** application must be true and complete to the best of **Your** knowledge and belief. Otherwise **Your Policy** may not protect **You** in the event of a claim.

If after reading these documents **You** have any questions please contact Cherish Insurance Brokers Limited.

Important

We recommend that **You** read this **Policy** in conjunction with **Your** Schedule to ensure that it meets with **Your** requirements. Should **You** have any queries please contact **Us** or **Your** Insurance Intermediary.

Your attention is drawn to the complaints procedure on pages 71-72.

The law applicable to this Policy

You and **We** can choose the law which applies to this **Policy**. **We** propose that the Law of England and Wales applies. Unless **We** and **You** agree otherwise, the Law of England and Wales applies to this **Policy**.



How to Use this Policy

Please read this **Policy** wording with **Your Policy** Schedule in order to make sure that **You** are satisfied with **Your** insurance. If **You** have any questions please contact Cherish Insurance Brokers Limited.

Why some words are shown in bold type

Certain words and phrases printed in **bold type** have defined meanings throughout this **Policy**. **You** can find the meanings of these defined terms in the Definitions section starting on page 4.

Cover details

You will find the following headings on many pages:

What is covered	What is not covered
These sections give detailed information on the insurance provided and must be read with ' What is not covered ' at all times.	These sections draw Your attention to what is not included in Your Policy .

To help you further

We have included some explanatory notes in **Your Policy**. **These are printed in orange.**

Important Telephone Numbers

<p>Claim Notification Line 0800 197 2770 option 1</p>	<p>If You need to make a claim, please begin by reading the Claims Conditions section which starts on page 16. Then call the Claims Notification Line and We will advise You further about Your claim.</p>
<p>Home Emergency 0300 303 2948</p>	<p>Your Policy Schedule will show if this cover has been selected. This cover is administered by AXA Assistance UK Ltd. Please refer to Your Schedule which includes details of cover and read the Home Emergency section of Your Policy before You telephone. This starts on page 46.</p>
<p>Domestic Helpline 0300 303 2948</p>	<p>Home Emergency includes a Domestic Helpline which is provided by AXA Assistance UK Ltd. In the event of a burst pipe, blocked drain, electrical fault, even a wasp nest, AXA Assistance UK Ltd will be able to offer practical advice. If You wish, AXA Assistance UK Ltd will locate the nearest suitable tradesman and confirm the call out time and price. You will remain responsible for the tradesman's charges for doing the work, including any call out fee, so it will be Your decision whether to accept the quotation or not. If You do accept, AXA Assistance UK Ltd will arrange for the tradesman to call at the agreed time.</p>
<p>Family Legal Protection 0330 024 6861</p>	<p>Please refer to Your Schedule which will include details of cover. Please also read the Family Legal Protection section of Your Policy before You telephone. This starts on page 55. Quote 'Cherish Home Insurance – Family Legal Protection' when contacting the Helpline for the first time on any matter.</p>
<p>Legal Helpline 0330 024 6861</p>	<p>Your Legal Helpline is Administered by Arc Legal Assistance Limited and serviced by their specialist panel solicitors. The Legal Helpline will be able to help You with any private legal problem which arises in the United Kingdom, the Isle of Man or the Channel Islands. This service is limited to legal advice given on the telephone. Quote 'Cherish Home Insurance' when contacting the Helpline for the first time on any matter.</p>
<p>Identity Theft Helpline 0330 024 8687</p>	<p>Identity Theft cover is automatically included in Your Policy. If You have experienced or think You have experienced identity theft, We will provide a resolution service including legal fees and expenses. The Helpline is confidential and also provides preventative advice.</p>

In order to maintain a quality service, telephone calls may be monitored or recorded.

Our Cherish Home Insurance **Policy** is designed to protect **You** against the risk of things happening suddenly which **You** could not have expected such as fire, theft, **Flood** and **Storm**. It is not designed to protect **You** against losses that arise due to the gradual deterioration or poor maintenance of **Your Home**.

We want to ensure that **You** are fully aware of the extent of **Your** cover and would therefore urge **You** to read this **Policy** in full, along with the **Policy** Schedule. **We** have also taken this opportunity to bring some helpful information to **Your** attention.

This section does not form part of **Your Policy** and contains only examples of what is contained in **Your** wording.

Collision

If someone crashes into **Your** wall or **Your** house, make sure **You** record their name, address, vehicle registration and contact details. **We** will need this information to help **Us** try to recover **Your Excess**.

Drains

Some drains which use defective materials such as pitch fibre in their construction are prone to wear out over time naturally. If this happens they will not be covered by **Your Policy**, but there are more specific insurance policies available to protect **You** against this risk.

Escape of water

Your cover for escape of water is designed to cover damage to **Your** property caused by water leaks. One of the biggest risks of water damage occurs when **You** are away during the winter when pipes can freeze and burst, causing large amounts of damage.

It is important that **You** take steps to avoid this by keeping **Your** central heating on low so that **Your** pipes do not freeze over. If **You** want to turn **Your** heating off, then **You** should drain **Your** central heating system and switch off the water at the mains. Please be aware that cover for escape of water ceases after the home has been unoccupied for more than 60 consecutive days.

In addition, many claims occur due to water leaks caused when the seals around **Your** bath or shower have worn away.

Pipes often burst because they have worn out. If this happens, **We** will pay for the damage the water causes but not to repair the pipe itself.

Fires

A large percentage of fires start in the kitchen and are caused by faulty electrical appliances or unattended cooking pans and equipment – particularly chip pans. In addition candles, cigarettes, electric blankets and overloaded plug sockets cause a significant fire risk.

Please ensure **You** bear these risks in mind and take adequate precautions to protect everyone in **Your Home**.

Smoke alarms save many lives and significant damage every year. Please ensure that **You** have them fitted and check them regularly.

Floods

If water has or is expected to enter **Your** property, **You** should secure **Your Home** and move **Your Valuables** and essentials to an elevated place or upper floor. **You** should also turn off all the utilities like power, water and gas supplies at their main source and disconnect all electrical appliances if possible.

If **You** know that **Your Home** is in an area which is prone to flooding, there are additional steps **You** can take to protect it. **We** would recommend contacting **Your** local Environment Agency for further advice or call Floodline on 0345 988 1188.

Storms

Properties are designed to withstand damage by all but the most extreme weather conditions. Normal weather conditions should not cause damage to a well maintained property and damage to poorly maintained **Homes** is not covered by this **Policy**. It is therefore important that **You** keep **Your** property in a good state of repair. Areas that **You** should focus on include blocked or broken gutters or down-pipes and loose or damaged roof tiles.

Some areas like flat roofs, fascia boards and boundary walls are difficult to inspect. So if **You** cannot check them **Yourself**, **You** should employ a relevant building expert to do this for **You**.

Subsidence

Damage caused by **Subsidence** is the result of ground movement affecting **Your** property. The most common signs of this are diagonal cracks away from door and window frames. New properties will often move for reasons other than **Subsidence** and this natural **Settlement** is not covered.

Subsidence and other types of ground movement can be difficult and complex to repair. It is important that **You** tell **Us** as soon as possible if **You** think **Your** house may be affected.

Thefts

Many thefts are committed by so called 'opportunist' criminals. **Your** property is significantly more likely to be burgled if accessible entrances are not locked and secured. **Your Policy** may carry an **Endorsement** about the security **You** have in place to prevent thefts. This usually requires **You** to have certain types of door and window locks. Make sure **You** check **Your** Schedule to ensure **You** have the right protection in place. If **You** fail to meet these requirements, **We** may impose a higher **Excess** for theft claims.

If **You** are leaving **Your Home** vacant, do what **You** can to make it appear occupied. Ask a neighbour to pick up the mail, cancel milk and any other regular deliveries, and use timers on lights if **You** have them.

Garages and sheds are attractive to criminals as they are easier to break in to and often contain valuable items such as tools. Locking these is another important step to minimising the risk of a theft.

You should also take particular care of items such as laptops, tablets or mobile phones if **You** have Personal Possessions cover. **We** will not cover the theft of such items if they have been left unattended outside of **Your Home**.

Making sure your cover stays in place

We asked **You** a number of questions when **You** purchased **Your Policy** and it is important **You** tell **Us** if any of these things change.

These parts of **Your Policy** are called conditions. In other words, **Your** cover remaining intact may be conditional on **You** giving **Us** the right information at the start of **Your Policy** and then letting **Us** know if **Your** circumstances change.

These include:

- If **You** are making changes to **Your Building** like adding an extension.
- If **You** think **You** need to make a claim.
- Change of address.
- Structural alteration to **Your Home**.
- If **You** or **Your Family** intend to let or sublet **Your Home**.
- If **You** or **Your Family** intend to use **Your Home** for any reason other than private residential purposes.
- If **Your Home** will be **Unoccupied**.
- If **Your Home** is no longer occupied solely by **You** or **Your Family**.
- If **You** or **Your Family** have been declared bankrupt or been subject to bankruptcy proceedings.
- If **You** or **Your Family** have received a police caution for or been convicted of or charged with any offence other than driving offences.

Checking for changes to your cover

If **You** have varied the basic terms of **Your Policy** with **Us**, this will be stated on **Your** Schedule.

In addition, **We** may apply **Endorsements** that can include things like a requirement to have a burglar alarm fitted, a certain type of lock on **Your** doors, a larger **Policy Excess** on a specific section, or an increased limit for one of **Your** valuable items.

These definitions do not apply to Home Emergency, Family Legal Protection or Identity Theft where separate definitions apply.

Where **We** explain what a word means, that word will have the same meaning wherever it is used in the **Policy** or Schedule. These words are highlighted by the use of **bold print** and start with a capital letter.

Definitions are listed alphabetically.

Buildings

The structure of **Your Home** including fixtures and fittings and the following if they form part of the property:

- Oil gas tanks, cesspits, septic tanks and soakaways.
- Permanent swimming pools, fixed hot tubs or jacuzzis, ornamental ponds, fountains, tennis hard courts.
- Walls, gates, fences, hedges, terraces, patios, drives, paths, statues, decking, railings, gazebos, pergolas.
- Car ports, garages including garages on nearby sites.
- External lighting, alarm systems and surveillance equipment, solar heating systems, wind turbines.
- Fixed recreational toys and brick built barbecues.
- Laminated, wooden effect or vinyl floor covering that could not reasonably be removed and re-used.
- Inspection hatches and covers all supplying **Your Home**.
- **Outbuildings**.

Business Equipment

All computers and equipment (excluding data) used for business, trade, professional or employment purposes unless more specifically insured elsewhere. This includes stock but excludes business **Money** and documents.

Business Visitor

A person visiting **You** in connection with **Your** occupation who has a pre-arranged appointment.

Contents

All of the following things are included provided that they belong to **You** or **Your Family** or **You** or **They** are legally responsible for them and, with the exclusion of **Business Equipment**, that they are mainly used for private purposes. The full definition of each can be found within this section.

- **Household Goods**
- **Personal Effects**
- **Valuables**
- **Money**
- **Business Equipment**

Domestic Staff	A person employed to carry out domestic duties associated with Your Home and not employed by You in any capacity in connection with any business, trade, profession or employment other than in connection with the use of Your Home related to Your occupation.
Endorsement(s)	A change to the terms of the Policy as shown under endorsements in the Schedule.
Excess	The amount You are required to pay as the first part of each and every claim made.
Family/They	Your spouse, domestic partner or civil partner, children, Domestic Staff and any other person all permanently living with You and not paying for their accommodation.
Flood	An invasion of the property by a large volume of water caused by a rapid build-up of or sudden release of water from outside the Buildings .
Heave	The upward or sideways movement of the site on which Your Buildings are situated other than Settlement caused by swelling of the ground.
Home	The private residence shown in the Schedule including its garages and Outbuildings if they form part of the property.
Household Goods	This includes tenants' fixtures, fittings and interior decorations.
Landslip	Sudden movement of soil on a slope or gradual creep of a slope over a period of time other than Settlement .
Money	<p>Coins and bank notes in current use, cheques, postal orders, postage stamps which are not part of a collection, trading stamps, premium bonds, saving stamps or certificates, luncheon vouchers, record, book or similar tokens, money orders, travel tickets including season tickets, petrol coupons, gift tokens, phonecards, pre-booked event and entertainment tickets and electronic money cards.</p> <p>This does not include credit card, debit card or cash dispenser card liability.</p>
Outbuildings	<ul style="list-style-type: none"> • Sheds • Greenhouses • Summer houses • Other Buildings but not including touring caravans, mobile homes, motor homes or structures made of canvas, PVC or any other non-rigid material <p>which do not form part of the structure of the main Building of Your Home and are used or occupied for domestic purposes.</p>

Period of Insurance	The dates shown in the Schedule.
Personal Effects	Clothes and items of a personal nature likely to be worn, used or carried. For example portable radios and TVs, handheld games consoles, mobile phones and sports equipment. It does not include Valuables or Money .
Personal Possessions	<p>All of the following things are included provided that they belong to You or Your Family or that You or Your Family are legally responsible for them and they are mainly used for private purposes. The full definition of each can be found within this section.</p> <ul style="list-style-type: none">• Personal Effects• Valuables• Money <p>If a reduced premium rate applies for items permanently kept in Your bank, We must be told prior to You removing them otherwise they will not be covered.</p>
Policy	Your policy wording and most recent Schedule that includes any Endorsement(s) .
Storm	<p>A period of violent weather defined as:</p> <ul style="list-style-type: none">• Wind speeds with gusts of at least 48 knots (55mph)* or• Torrential rainfall at a rate of at least 2.5cm (1 inch) per hour or• Snow to a depth of at least 30cm (1ft) in 24 hours or• Hail of such intensity that it causes damage to hard surfaces or breaks glass. <p>*Equivalent to Storm Force 10 on the Beaufort Scale.</p>
Settlement	The natural movement of new properties in the months and years after they are built.
Subsidence	Downward movement of the site on which the Buildings are situated by a cause other than Settlement or the weight of the Buildings themselves.
Unfurnished	Without sufficient furniture and furnishings for normal living purposes for more than 60 consecutive days.
Unoccupied	Not lived in by You or Your Family for more than 60 consecutive days or occupied by squatters.
Valuables	Jewellery (including costume jewellery) articles of or containing gold, silver or other precious metals, cameras (which includes video cameras, camcorders and digital cameras), binoculars, watches, furs, paintings and other works of art, collections of stamps, coins and medals.

Vehicles

1. Electronically or mechanically propelled or assisted vehicles including motor cycles, quad bikes and children's quad bikes.
2. Aircraft (including gliders and hang gliders), drones, boats, hovercraft and any type of craft designed to be used in or on the water including hand or foot propelled craft, sailboards and windsurfers.
3. Trailers, carts, wagons, caravans and horse boxes.
4. Parts, accessories (including keys and key fobs), tools, fitted radios, cassette players and compact disc players and satellite navigation systems primarily used for any of the items in 1 – 3 above.

The following items are not included in this definition:

- Ride on lawn mowers only used for domestic purposes within the boundaries of the land belonging to **Your Home**.
- Wheelchairs, mobility scooters and invalid carriages, provided they are only being used for their intended purpose and by the intended user, and they are not registered for road use.
- Surfboards, water-skis, snowboards and skis.
- Toys and models.
- Pedal cycles and electrically powered pedal cycles.
- Golf trolleys which are controlled by someone on foot.
- Portable satellite navigation devices or global positioning devices but not those fixed to a vehicle.

Vermin

Brown or black rats, house or field mice, grey squirrels, owls, pigeons, foxes, bees, wasps or hornets.

We/Us/Our

AXA Insurance UK plc.

You/Your

The person or persons named in the Schedule as the policyholder and their domestic partner(s).

These conditions do not apply to Home Emergency or Family Legal Protection where separate conditions apply.

You and **Your Family** must keep to the following conditions to have the full protection of **Your Policy**. If **You** or **Your Family** do not comply with them **We** will take one or more of the following actions:

- Cancel **Your Policy**.
- Declare **Your Policy** void (treating **Your Policy** as if it never existed).
- Change the terms of **Your Policy**.
- Refuse to deal with all or part of any claim or reduce the amount of any claim payment.

Providing accurate and complete information

When taking out, renewing or making changes to this **Policy**, **You** or **Your** agent (acting on **Your** behalf) must take reasonable care to provide accurate and complete answers to all questions.

We may ask **You** to provide further information and/or documentation to ensure that the information **You** provided when taking out, making changes to or renewing **Your Policy** was accurate and complete.

Changes in your circumstances

You must tell **Us** as soon as possible if **Your** circumstances change or if any of the information shown in **Your** proposal form, Statement of Fact or Schedule changes during the **Period of Insurance**.

Examples of changes **We** must be made aware of are:

- Change of address.
- Structural alteration to **Your Home**.
- If **You** or **Your Family** intend to let or sub let **Your Home**.
- If **You** or **Your Family** intend to use **Your Home** for any reason other than private residential purposes.
- If **Your Home** will be **Unoccupied** for more than 60 consecutive days.
- If **Your Home** is no longer occupied solely by **You** or **Your Family**.
- If **You** or **Your Family** have been declared bankrupt or been subject to bankruptcy proceedings.
- If **You** or **Your Family** have received a police caution for or been convicted of or charged with any offence other than driving offences.

We will then tell **You** if there will be any change to **Your** insurance premium and/or any change in the terms of **Your Policy**.

You must ensure that **You** provide accurate and complete information when asked questions about the changes in **Your** circumstances.

If **You** are in any doubt please contact Cherish Insurance Brokers on 0800 197 2770 option 2.

Taking care of your property

You and **Your Family** must take all reasonable precautions to avoid injury, loss or damage and take all reasonable steps to safeguard all the property insured from loss or damage.

You must maintain the **Buildings** and **Contents** in good repair.

Dual insurance

If any injury, loss, damage or liability is covered by any other insurance then **We** will not pay more than **Our** share.

Fraud

Throughout **Your** dealings with **Us**, **We** expect **You** to act honestly.

If **You** or anyone acting for **You**:

- Knowingly makes a fraudulent or exaggerated claim under the **Policy**, or
- Knowingly makes a false statement in support of a claim, or
- Submits a knowingly false or forged document in support of a claim, or
- Makes a claim for any loss or damage caused by **Your** wilful act or caused with **Your** agreement knowledge or collusion,

Then:

- **We** will cancel **Your Policy**.
- **We** will not pay any fraudulent claims.
- **We** will be entitled to recover from **You** the amount of any fraudulent claim already paid under the **Policy** since the start date.
- **We** will not return any premium paid by **You** for the **Policy**.
- **We** will inform the Police of the circumstances.

Sanctions

We will not provide cover, be liable to pay any claim or provide any benefit where doing so would expose us to:

- any sanctions, prohibitions or restrictions under United Nations resolutions; or
- the trade or economic sanctions, laws or regulations of the European Union, United Kingdom, or United States of America.

Cancelling your cover

Statutory cancellation rights

You may cancel this **Policy** within 14 days of receipt of the **Policy** documents (the cancellation period), whether for new business or at the renewal date, by contacting **Us** in one of the following ways during the cancellation period:



General Conditions continued

Mail Cherish Insurance Brokers Limited
Carlson House, Bradfield Road, Wix CO11 2SP
Tel 0800 197 2770 option 2
Email enquiries@cherishinsurance.co.uk quoting **Your Policy** number.

If cover has not started **We** will refund the full premium. If cover has started **We** will keep an amount of premium in proportion to the time **You** have been on cover and refund the rest to **You** provided no claims have occurred. If any claims have been made **You** will not receive a refund of premium.

Cancellation outside the statutory period

You may cancel this **Policy** at any time by providing prior written notice to the above address.

As long as **You** have not incurred eligible claims during the period **We** have been on cover, **We** will keep an amount of premium in proportion to the time **You** have been on cover and refund the rest to **You**.

If **You** are paying by instalments, **Your** instalments will end and if **You** incur eligible claims **You** will either have to continue with the instalments, until the **Policy** renewal date, or **We** may, at **Our** discretion, take the outstanding instalments **You** still owe from any claim payment **We** make.

If **You** pay annually and **You** have received payment for or are in the process of making a claim **You** will not receive any refund of premium.

Our right to cancel your cover

We reserve the right to cancel **Your Policy** when there is a valid reason to do so. Valid reasons include:

- **You** provide us with inaccurate or incomplete information. Please see "Providing accurate and complete information" in the General Conditions section on page 13.
- **You** make a change to **Your** information which renders the risk no longer acceptable for **Us** to insure. Please see 'Changes in your circumstances' on page 13.
- **You** act in a fraudulent manner. Please see 'Fraud' on page 14 for further information.
- **You** fail to supply requested validation documents. Please see the Claims Conditions section starting on page 16 for further information.

If **We** cancel **Your Policy**, **We** shall provide **You** with 14 days prior written notice by recorded delivery to **Your** last known address. Within this notice **We** will advise **You** of **Our** reasons for cancelling **Your Policy** and any premium refund will be calculated in accordance with the above. If **We** cancel **Your Policy** because **You** have acted in a fraudulent manner **We** will not return any premium paid by **You** for the **Policy**.

Non payment of premiums

We reserve the right to cancel this **Policy** by providing 14 days prior written notice in the event of non-payment of the premium or default if **You** are paying by instalments.

If **We** are unable to collect a payment by instalments **We** will use reasonable endeavours to collect the outstanding payment(s) before exercising **Our** right to cancel the **Policy**.

These conditions do not apply to Home Emergency or Family Legal Protection where separate conditions apply.

You and **Your Family** must comply with these conditions to have the full protection of **Your Policy**. If **You** or **Your Family** do not comply with them **We** may take one or more of the following actions:

- Cancel **Your Policy**.
- Change the terms of **Your Policy**.
- Refuse to deal with all or part of any claim or reduce the amount of any claim payment.

The first thing you must do

If property is lost, or theft or malicious damage is suspected, **You** must inform the Police as soon as possible and obtain a crime or lost property reference number.

We recommend that **You** check **Your Policy** cover. Check that the loss or damage is covered. This **Policy** contains details of what is covered and how claims are settled.

You should always

- Contact **Us** by telephone on the Helpline shown in **Your** Schedule and the Important Telephone Numbers on page 5 of **Your Policy**. **You** should not delay notification of the claim to **Us** for any reason.

Alternatively **You** can send an email to enquiries@cherishinsurance.co.uk. **You should only notify Us by email if You do not need urgent assistance.**

- Take all reasonable steps to recover missing property.
- Take all reasonable steps to prevent further damage.

Claims process

When **You** telephone **Us** on 0800 197 2770 option 1, **We** will do the following, as appropriate:

- a. Take details of the loss.
- b. Arrange for an approved tradesperson to provide **Us** with an estimate or undertake emergency repairs immediately.
- c. Instruct an approved supplier to contact **You** if appropriate.
- d. Where necessary, arrange for someone to call or contact **You** by telephone as soon as possible to discuss **Your** claim. This person may be one of **Our** own claims staff or an independent Chartered Loss Adjuster.

Emergency process

We provide a 365 days a year, 24 hours a day, Domestic Helpline. By telephoning the Helpline shown in **Your** Schedule and the Important Telephone Numbers page in **Your Policy**, an approved contractor will be appointed and will effect a temporary repair. **You** will remain responsible for any call out charges, parts and cost of labour, however these repairs may be covered under the **Policy**.

We should be given the opportunity to inspect the damage before permanent repairs commence or any item is disposed of. Please refer to the Home Emergency section in **Your Policy** for the full terms and conditions.

What you must do after making your claim

- Tell **Us** and provide full details in writing, as soon as possible, if someone is holding **You** or **Your Family** responsible for damage to their property or bodily injury to them and send to **Us** as soon as possible any writ summons letter of claim or other document.
- If requested, send written details of **Your** claim to **Us** within 30 days.
- To help prove **Your** claim **We** may require **You** to provide original purchase receipts, invoices, bank or credit card statements, instruction booklets, photographs, utility bills, pre-purchase surveys or plans and deeds to **Your** property.
- To help assist with dealing with **Your** claim **We** may require **You** to obtain estimates for the replacement or repair of the damaged property.
- **We** will only ask for information relevant to **Your** claim and **We** will pay for any reasonable pre-agreed expenses **You** incur in providing the above information as part of **Your** claim.

What you must not do

- Admit or deny any claim made by someone else against **You** or **Your Family** or make any agreement with them.
- Abandon any property to **Us**.
- Dispose of damaged items as **We** may need to see them.

What we are entitled to do

We are entitled to take over any rights in the defence or settlement of any claim and to take proceedings in **Your** name for **Our** benefit against any other party.

We are entitled to take possession of the property insured and deal with any salvage. **We** may also pursue any claim to recover any amount due from a third party in **Your** name.



How We Settle Claims

Buildings, Contents and Personal Possessions sections

We may repair, reinstate or replace the damaged property. If **We** cannot replace or repair the property **We** may pay for the loss or damage in cash or cash alternative (including vouchers and/or store cards).

Where **We** can offer repair or replacement through a preferred supplier, but **We** agree to pay a cash or cash alternative settlement, then the payment will not exceed the amount **We** would have paid the preferred supplier.

If no equivalent replacement is available then **We** will pay the full replacement cost of the item with no discount applied.

With **Your** agreement **We** may appoint an approved supplier to act on **Our** behalf to validate **Your** claim. They are authorised to arrange a quotation, a repair or a replacement.

Any permanent repairs made by our approved suppliers are guaranteed.

Matching sets, suites and carpets

Where items originally purchased as part of a set cannot be matched and an appropriate replacement cannot be sourced, **We** will pay for accompanying items from a bathroom suite, three piece suite, or kitchen unit (excluding kitchen appliances) if one individual item is damaged.

In all other circumstances an individual item from a matching set of articles is regarded as a single item. **We** will pay **You** for individual damaged items but not for undamaged companion pieces.

Where floor coverings are damaged beyond repair only the damaged floor coverings will be replaced and not undamaged floor coverings in adjoining rooms.

Will a deduction be made for wear and tear?

Contents There will be no deduction for **Contents** provided they have been maintained in good repair.

Buildings If repair or reinstatement is carried out there will be no deduction provided that they have been maintained in good repair.



No Claims Discount

No claims discount is earned separately under both the **Buildings** and **Contents** sections of **Your Policy**. It will increase by one year for each year **You** have not made a claim up to the maximum number of years allowable.

Any claims under the Personal Possessions or Garden Cover sections will only affect **Your Contents** no claims discount.

Any claims under the Home Emergency, Family Legal Protection and Identity Theft sections will not affect **Your** no claims discount.

No claims discount protection

Your Policy automatically includes protected no claims discount.

- **You** can make one claim in a three year period and **Your** no claims discount will not be reduced.
- For any second claim in a three year period **Your** no claims discount will be reduced by three years on the section(s) under which **You** have made the claim, either **Buildings** or **Contents** or both.
- For any subsequent claim in a three year period **Your** no claims discount will be reduced to nil on the section(s) under which **You** have made the claim, either **Buildings** or **Contents** or both.

Scale of no claims discount

Years claim free	Buildings discount	Contents discount
0	0%	0%
1	5%	13%
2	10%	19%
3	14%	23%
4	18%	29%
5	24%	33%
6	24%	37%
7	26%	40%
8	28%	43%
9	30%	45%
10	31%	47%

These exclusions apply throughout **Your Policy**.

We will not pay for:

Riot/civil commotion

Any loss, damage or liability occasioned by or happening through riot or civil commotion outside the United Kingdom, the Isle of Man or the Channel Islands.

Sonic bangs

Loss or damage by pressure waves caused by aircraft and other aerial devices travelling at sonic or supersonic speeds.

Reduction in market value

Any reduction in market value of any property following its repair or reinstatement.

Confiscation

Any loss or damage or liability occasioned by or happening through confiscation or detention by customs or other officials or authorities.

The exclusions above do not apply to the following covers

- Liability to **Domestic Staff**.
- Tenant's liability.
- Liability to the public.
- Property owner's liability.

Radioactive contamination

Loss, damage or liability to any property or any other loss, damage or additional expense following on from the event for which **You** are claiming arising from and any legal liability directly or indirectly caused by or contributed to by or arising from:

- Ionising radiations or contamination by radioactivity from any irradiated nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel.
- The radioactive, toxic, explosive, or other hazardous properties of any explosive nuclear assembly or of its nuclear component.

War risks

Any loss, damage or liability caused by or happening through war, invasion, act of foreign enemy hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection or military or usurped power.

Terrorism

Any loss, damage, liability, cost or expenses of whatsoever nature directly or indirectly caused by or happening as a consequence of terrorism or any action taken in controlling preventing or suppressing any acts of terrorism or in any way relating hereto.

For the purpose of this exclusion 'terrorism' means the use of biological, chemical and/or nuclear chemical, and/or nuclear force or contamination, and/or threat thereof by any person or group of persons whether acting alone or on behalf of or in connection with any organisation(s) or government(s) committed for political, religious, ideological or similar purposes including the intention to influence any government, and/or to put the public in fear. However, losses caused by or resulting from riot, attending a strike, civil commotion and malicious damage are not excluded hereunder.

Pollution/contamination

Loss, damage, liability or bodily injury arising directly or indirectly from pollution or contamination unless caused by:

- A sudden and unforeseen and identifiable incident.
- Leakage of oil from a domestic oil installation at **Your Home**.

Gradual deterioration/maintenance

Any loss or damage caused by wear and tear, depreciation, the effects of light or the atmosphere, mould, dry or wet rot or fungus, and costs that arise from the normal use, maintenance and upkeep of **Your Buildings** and its **Contents**.

Deliberate loss or damage

Any loss or damage caused or allowed to be caused deliberately, wilfully, maliciously, illegally or unlawfully by **You** or **Your Family** or anyone lawfully in **Your Home**.

Your Schedule will show if this section is in force.

What are contents?	What contents are not covered?
<p>All of the following things are included provided that they belong to You or Your Family or You or They are legally responsible for them and, with the exclusion of Business Equipment, that they are mainly used for private purposes.</p> <p>Household Goods This includes tenants' fixtures, fittings and interior decorations.</p> <p>Personal Effects Clothes and items of a personal nature likely to be worn, used or carried. For example portable radios and TVs, hand held games consoles, mobile phones and sports equipment. It does not include Valuables or Money.</p> <p>Valuables Jewellery (including costume jewellery) articles of or containing gold, silver or other precious metals, cameras (which includes video cameras, camcorders and digital cameras), binoculars, watches, furs, paintings and other works of art, collections of stamps, coins and medals.</p> <p>Money Coins and bank notes in current use, cheques, postal orders, postage stamps which are not part of a collection, trading stamps, premium bonds, saving stamps or certificates, luncheon vouchers, record, book or similar tokens, money orders, travel tickets including season tickets, petrol coupons, gift tokens, phonecards, pre-booked event and entertainment tickets and electronic money cards.</p> <p>This does not include credit card, debit card or cash dispenser card liability.</p>	<ul style="list-style-type: none"> a. Vehicles. b. Parts, accessories, tools, fitted radios, cassette players and compact disc players for the things in (a) above. c. Any living creature. d. Documents other than as shown in cover 19. e. Lottery tickets and raffle tickets. f. Any part of the structure of the Buildings other than fixtures and fittings for which You are responsible as occupier.

Contents definition continued on next page

What are contents?	What contents are not covered?
<p>Business Equipment</p> <p>Any items or equipment, including computing equipment (but excluding data) used mainly for business, trade, professional or employment purposes, unless more specifically insured elsewhere.</p> <p>This includes stock but excludes business Money and documents.</p>	

What is the most we will pay?

The cost of replacing the **Contents** of **Your Home** and in addition for covers 14-17, 19, 21-22, 24-27, 29-30, up to the limits shown.

The following limits apply	
Any one Valuable	£15,000
Any total claim for Valuables	£30,000
Money	£500
Business Equipment	£15,000 which can include an amount up to £500 for business stock.

These are the standard limits. If **You** have increased any of them, the revised limits which apply to **Your Policy** will be shown in **Your** Schedule.

What is covered	What is not covered
<p>Loss or damage to Your or Your Family's Contents while they are in Your Home by following causes:</p>	<p>The amount of the Excess shown in the Schedule except for covers 24, 26 and 27.</p>
<p>1. Fire, smoke, explosion, lightning, earthquake.</p>	<p>1. Smoke damage arising gradually or out of repeated exposure.</p>
<p>2. Storm or Flood.</p>	<p>2. Loss or damage by frost.</p>
<p>3. Theft or attempted theft. Minimum security precautions Endorsement may apply – so check Your Schedule.</p>	<p>3. a. Loss or damage while Your Home is Unoccupied or Unfurnished. b. Loss where property is obtained by any person using any form of payment which proves to be counterfeit, false, fraudulent, invalid, uncollectable, irrecoverable or irredeemable for any reason. c. Loss or damage from Your Home if any part of it is occupied by anyone other than You, Your Family or Business Visitors unless there has been forcible and violent entry to, or exit from, Your Home.</p>
<p>4. Escape of water from: a. A fixed: i. Water installation. ii. Drainage installation. iii. Heating installation. b. A washing machine, dishwasher, water bed, fridge or freezer. Damage caused by the escape of water is covered, but damage to the items themselves is only covered if an insured cause or cover is operative.</p>	<p>4. Loss or damage while Your Home is Unoccupied or Unfurnished.</p>

What is covered	What is not covered
<p>5. Escape of oil from a fixed oil-fired heating installation including smoke and smudge damage by vaporisation due to a defective oil-fired heating installation.</p> <p>Damage caused by the escape of oil is covered but damage to the installation is only covered if an insured cause or cover is operative.</p>	<p>5. Loss or damage while Your Home is Unoccupied or Unfurnished.</p>
<p>6. Malicious persons or vandals.</p> <p>Minimum security precautions Endorsement may apply - see Your Schedule.</p>	<p>6. a. Loss or damage while Your Home is Unoccupied or Unfurnished.</p> <p>b. Malicious damage caused by You or Your Family or any person You or Your Family have allowed into Your Home other than Business Visitors.</p>
<p>7. Riot, civil commotion, strikes, labour and political disturbances.</p>	
<p>8. Subsidence or Heave of the site on which the Buildings stand, or Landslip.</p>	<p>8. Loss or damage resulting from coastal or river bank erosion.</p>
<p>9. Loss or damage caused by collision of:</p> <ul style="list-style-type: none"> a. Aircraft. b. Aerial devices. c. Road or rail vehicles (or anything dropped from them). d. Animals. 	<p>9. Loss or damage caused by:</p> <ul style="list-style-type: none"> a. Your domestic pets. b. Insects.
<p>10. Falling trees or branches.</p>	<p>10. a. The cost of removing fallen trees or branches unless the Buildings or Contents have also been damaged.</p> <p>b. Loss or damage caused during tree felling, lopping or topping.</p>

What is covered	What is not covered
<p>11. Damage to the Contents caused by breakage or collapse of:</p> <ul style="list-style-type: none"> a. Satellite dishes. b. TV or radio aerials, aerial fittings or masts. c. Lampposts. d. Telegraph poles. e. Electricity pylons, poles or overhead cables. 	<ul style="list-style-type: none"> 11. a. Mechanical or electrical breakdown or failure. b. Damage caused by or in the process of cleaning, maintenance, repair or dismantling. c. Damage to equipment not in or attached to the Buildings. d. Loss or damage to the items themselves. <p>Cover for items in or on Your Home may be covered – see cover 12.</p>
<p>12. Entertainment equipment</p> <p>Accidental damage to:</p> <ul style="list-style-type: none"> a. Television sets, stereos, home cinema and home entertainment units and radios. b. MP3 players, CD players, record players and tape recorders. c. Blu-ray players, DVD players, video recorders and games consoles and players. d. Computers (including portable computers). e. Cable/satellite/digital television receivers. f. Television aerials and satellite dishes. 	<ul style="list-style-type: none"> 12. a. Mechanical or electrical breakdown or failure. b. Damage to records, discs, cassettes and tapes. c. Accidental damage or contamination to computers or computer equipment by: <ul style="list-style-type: none"> i. Erasure or distortion of data. ii. Accidental erasure or mislaying or misfiling of documents or records. iii. Viruses. d. Damage caused by or in the process of cleaning, maintenance, repair, dismantling or altering. e. Loss arising from the cost of remaking any film, disc or tape or the value of any information contained on it. f. Damage to equipment not in or on Your Home. g. Loss or damage by chewing, scratching, tearing or fouling by domestic pets. h. Damage caused by insects or Vermin. i. Mobile phones.

What is covered	What is not covered
<p>13. Mirrors and glass Accidental breakage of:</p> <ul style="list-style-type: none"> a. Mirrors. b. Fixed glass in and glass tops of furniture. c. Ceramic hobs and ceramic tops of cookers. d. Glass oven doors. 	<p>13. a. Loss or damage while Your Home is Unoccupied or Unfurnished.</p> <p>b. Loss or damage to Your or Your Family's Contents while they are not in Your Home.</p>
<p>14. Replacement of locks We will pay for the cost of replacing keys and locks or lock mechanisms to:</p> <ul style="list-style-type: none"> a. External doors and windows of Your Home b. A safe within Your Home c. An alarm protecting Your Home following the theft of their keys. <p>We will not pay more than £1,000 for any one claim.</p> <p>Assistance for Emergency Key Replacement for lost keys is provided under Home Emergency.</p>	<p>14. The cost of replacing keys and locks to a garage or Outbuilding.</p> <p>If You have chosen both Contents and Buildings insurance then We will only pay under one section for any one claim.</p>
<p>15. Credit card liability Your or Your Family's liability under the terms of any credit card, debit card or cash dispenser card agreement as a direct result of its theft and following its unauthorised use by any person not related to or residing with You.</p> <p>We will not pay any more than £1,000 for any one claim.</p> <p>Do not forget to inform the Police and issuing authorities as soon as possible in the event of a loss.</p>	<p>15. a. Any loss unless You or Your Family have complied with the terms and conditions of the issuing authority.</p> <p>b. Any loss or claim due to accounting errors or omissions.</p>
<p>16. Accidental loss of oil and metered water We will pay for accidental loss of domestic heating oil and metered water.</p> <p>We will not pay more than £1,000 for any one claim.</p>	<p>16. Loss or damage while Your Home is Unoccupied or Unfurnished.</p>

What is covered	What is not covered
<p>17. Temporary removal</p> <p>Loss or damage by causes 1-11 to Contents temporarily removed from Your Home to:</p> <ul style="list-style-type: none"> a. Any bank or safe deposit. b. Any private dwelling provided that it is not Unoccupied or Unfurnished. c. Any building where You or Your Family are working or temporarily residing while anywhere in the world. <p>Under b. and c. the maximum amount payable for theft or attempted theft from a room in a school, boarding house, college or university halls of residence accommodation is £2,500 for any one claim.</p> <p>We provide insurance protection for Contents in Your Home during normal periods of unoccupancy, for example when You are on holiday. However, if You are going away for 60 consecutive days or more or if Your Home is to be vacated please tell Us as this will affect the terms of Your Policy.</p> <p>Student belongings</p> <p>This cover automatically includes student's possessions up to the total Maximum Limit (limited to £2,500 for theft or attempted theft) providing the student still has their permanent address at Your Home. Additional cover is available under the Personal Possessions section.</p>	<p>17. Loss or damage:</p> <ul style="list-style-type: none"> a. By theft unless it involves forcible and violent entry to or exit from a Building. b. From a caravan, mobile home or motor home. c. Outside the United Kingdom, the Isle of Man or the Channel Islands by riot, civil commotion, strikes, labour and political disturbances or malicious persons. d. To Business Equipment.
<p>18. Alternative accommodation</p> <p>While Your Home cannot be lived in because of loss or damage covered by this Policy, We will pay for the reasonable cost of alternative accommodation for You and Your Family and Your domestic pets for a period not exceeding 2 years.</p>	

What is covered	What is not covered
<p>19. Documents</p> <p>Loss or damage by causes 1-11 to documents (other than Money) whilst:</p> <ul style="list-style-type: none"> a. Within the main Building of Your Home, or b. Deposited for safe custody in any bank safe deposit or bank solicitor's strongroom anywhere in the world. <p>We will not pay more than £1,000 for any one claim.</p>	<p>19. Documents solely used for business, trade, profession or employment purposes.</p>
<p>20. Religious festivals, weddings and civil partnerships</p> <p>Cover is automatically provided for gifts and provisions:</p> <ul style="list-style-type: none"> a. During the period 30 days before and 30 days after a recognised religious festival. b. During the period 30 days before and 30 days after Your or Your Family's wedding or Civil Partnership ceremony. 	
<p>21. Visitors' personal effects</p> <p>Loss or damage by causes 1-11 to visitors' Personal effects whilst contained within Your Home.</p> <p>We will not pay more than £1,000 for each visitor for any one claim.</p>	<p>21. a. Loss or damage specifically excluded under Contents Cover.</p> <p>b. Loss or damage to Valuables or Money.</p>
<p>22. Domestic staff's personal effects</p> <p>Loss or damage by causes 1-11 to Domestic Staff's Personal Effects contained within Your Home.</p> <p>We will not pay more than £1,000 for each member of Domestic Staff for any one claim.</p>	<p>22. a. Loss or damage specifically excluded under Contents Cover.</p> <p>b. Loss or damage to Valuables or Money.</p>

What is covered	What is not covered
<p>23. Frozen food</p> <p>Loss or damage to food in a fridge or freezer which is made inedible by:</p> <ol style="list-style-type: none"> A change in temperature. Contamination by refrigerant or refrigerant fumes. <p>The fridge or freezer must be:</p> <ol style="list-style-type: none"> In Your Home. Owned by or the responsibility of You or Your Family. 	<p>23. Loss or damage resulting from:</p> <ol style="list-style-type: none"> The deliberate act of You or Your Family or any electricity supplier. Strike, lock-out or industrial dispute. Frozen food solely used for business, trade, profession or employment purposes.
<p>24. Liability to domestic staff</p> <p>Any amount that You or Your Family become legally liable to pay as compensation (including claimant's costs and expenses) for death, bodily injury or illness of any Domestic Staff within the United Kingdom, the Channel Islands and the Isle of Man.</p> <p>We will pay You up to £10,000,000 in respect of all compensation (which includes costs and expenses agreed by Us in writing) for any one claim or series of claims arising from any one event or one source or original cause.</p>	<p>24. Your or Your Family's legal liability to pay compensation or costs for bodily injury (including death) sustained by any Domestic Staff when they are:</p> <ol style="list-style-type: none"> Carried in or on a Vehicle, or Entering into or getting out of a Vehicle where such bodily injury or illness (including death) is caused by or arises out of Your or Your Family's use of any Vehicle.
<p>25. Tenant's liability (applicable if Your Home is rented)</p> <p>Any amount that You or Your Family become legally liable to pay as tenant of Your Home in respect of:</p> <ol style="list-style-type: none"> Damage to the Buildings by any cause specified under Buildings Cover of this Policy. Accidental damage to cables, drain inspection covers or underground drains, pipes or tanks providing a service to or from Your Home. Accidental breakage of: <ol style="list-style-type: none"> Fixed glass in: 	<p>25. Loss or damage to gates, hedges and fences.</p>

Continued on next page

What is covered	What is not covered
<ul style="list-style-type: none"> i. Windows. ii. Doors. iii. Fanlights. iv. Skylights. v. Greenhouses. vi. Conservatories. vii. Verandahs. <ul style="list-style-type: none"> b. Fixed ceramic hobs or hob covers. c. Fixed sanitaryware and bathroom fittings. <p>We will not pay more than £60,000 for Contents for any claim or series of claims arising from any one event or one source or original cause.</p>	
<p>26. Occupiers and Public Liability</p> <p>Any amount that You or Your Family become legally liable to pay as compensation (including claimant's costs and expenses) occurring during the Period of Insurance in respect of accidental:</p> <ul style="list-style-type: none"> a. Death, bodily injury or illness of any person not an employee of either You or Your Family. b. Damage to property not belonging to or in the custody or control of You or Your Family or Domestic Staff arising from: <ul style="list-style-type: none"> i. The occupation of Your Home (but not its ownership), or ii. The private pursuits of You or Your Family, or iii. The employment by You or Your Family of Domestic Staff. <p>We will not pay more than £5,000,000 (which includes costs and expenses agreed by Us in writing) for any claim or series of claims arising from any one event or one source or original cause.</p>	<p>26. Legal liability to pay compensation or costs arising from:</p> <ul style="list-style-type: none"> a. Any business, trade, profession or employment. b. The transmission of any communicable disease or virus. c. The ownership, possession or use of Vehicles. d. Ownership, possession or use of a dangerous dog of one of the following breeds: Pit Bull Terrier, Japanese Tosa, Dogo Argentino or Fila Brasileiro and cross breeds of these with any other breed. e. Ownership of any species of animal not domesticated in the UK. f. Any action for damages brought in a court outside the United Kingdom, the Channel Islands or the Isle of Man. g. Death of or bodily injury or illness to You or Your Family. <p>Important</p> <p>Under this section We will provide cover for Your liability as the occupier of Your Home arising from the private pursuits of You or Your Family. We will not cover Your liability arising from Your ownership of Your Home.</p> <p>Most commonly, the occupier (tenant or occupying owner) of the property and the land belonging to it will be held</p>

What is covered	What is not covered
	<p>responsible for liabilities arising from incidents occurring at the property.</p> <p>Please note if You are the owner of the Buildings You will also need to arrange property owners liability cover which most insurers automatically include under buildings insurance.</p>
<p>27. Unrecovered damages</p> <p>We will pay the amount of any award of damages made in Your or Your Family's favour which:</p> <ol style="list-style-type: none"> Is in respect of death, bodily injury or illness or damage to property of such nature that You or Your Family would have been entitled to a claims payment under Liability to the Public had You or Your Family been responsible for the injury or damage. Is made by a court within the United Kingdom, Isle of Man or Channel Islands. Is still outstanding six months after the date on which it is made. Is not the subject of an appeal. <p>We will not pay more than £5,000,000 in respect of any one award.</p>	
<p>28. Emergency entry</p> <p>Loss or damage to the Contents caused when the Fire, Police or Ambulance Service has to force an entry to the Buildings because of an emergency (or perceived emergency) involving You or Your Family.</p>	
<p>29. Shopping in transit</p> <p>Loss or damage to food and domestic purchases whilst being transported from the shops to Your Home.</p> <p>We will not pay more than £350 for any one claim.</p>	<p>29. Theft from an unattended road vehicle unless this is from a locked luggage boot, concealed luggage compartment, or glove compartment, following forcible and violent entry to a securely locked vehicle.</p>

What is covered	What is not covered
<p>30. Dependent relative</p> <p>The Contents of Your dependent relative which They have with them whilst living in a nursing home.</p> <p>We will not pay more than £2,500 for any one claim.</p>	<p>30. Loss or damage by theft unless it involves forcible and violent entry to or exit from a Building.</p>
<p>31. Accidental loss or damage to Contents whilst in Your Home.</p>	<p>31. Any loss or damage specifically excluded under Contents causes 1-11 and covers 12-30.</p> <p>Accidental damage or loss:</p> <ul style="list-style-type: none"> a. By mechanical or electrical breakdown or failure. b. Arising from the cost of remaking any film, disc or tape or the value of any information contained on it. c. Caused by or in the process of cleaning, maintenance, repair, dismantling, restoring, altering, dyeing or washing. d. Caused by chewing, scratching, tearing or fouling by domestic pets. e. Caused by rot, fungus, infestation, chewing, scratching, tearing or fouling by insects or Vermin. f. To food, drink or plants. g. Specifically covered under Contents causes 1-11 Contents covers 12-30. h. To computers or computer equipment by: <ul style="list-style-type: none"> i. Accidental loss or mislaying or misfiling of documents or records. ii. Viruses. iii. Contamination. i. By depreciation in value or any other loss, damage or additional expense following on from the event for which You are claiming, e.g. costs incurred in preparing the claim or loss of earnings following Your bodily injury or illness. j. While Your Home is Unoccupied or Unfurnished.

What is covered	What is not covered
<p>32. House removal by professional removers</p> <p>Accidental damage or loss of Contents caused during a house move by professional removal contractors from Your Home to any new private residence within the United Kingdom, the Channel Islands or the Isle of Man.</p>	<p>32. Accidental loss or damage:</p> <ul style="list-style-type: none"> a. To Money. b. To china, glass, porcelain or any other item of earthenware unless packed by professional removal contractors. c. To jewellery. d. During sea transit. e. Whilst the Contents are in storage. f. By mechanical or electrical break-down or failure.
<p>33. Garden cover</p> <hr/> <p>A. Contents in the open</p> <p>We will pay up to £5,000 for any one claim for loss or damage by Contents causes 1 and 3-11 while in the open within the boundaries of Your Home. This includes items such as:</p> <ul style="list-style-type: none"> a. Garden tools and equipment, furniture and barbecues. b. Beehives and bird tables. c. Ornaments (including statues, urns and gnomes). d. Garden pots and greenhouse accessories. e. Paddling pools and sandpits. <hr/> <p>B. Garden plants</p> <p>We will pay up to £5,000 for any one claim for loss or damage to plants by Contents causes 1, 3, 6 & 7 while in the open within the boundaries of the land belonging to Your Home. This includes shrubs, trees, rockeries, bushes and vegetables.</p>	<p>33. The amount of the Excess shown in the Schedule.</p> <hr/> <p>A. Contents in the open</p> <p>Loss or damage:</p> <ul style="list-style-type: none"> a. To Valuables or Money. b. To business equipment. c. Caused by Storm or Flood. <hr/> <p>B. Garden plants</p> <p>Loss or damage while Your Home is Unoccupied or Unfurnished.</p>



Personal Possessions

Your Schedule will show if this section is in force.

What are Personal Possessions?

All of the following things are included provided that they belong to **You** or **Your Family** or that **You** or **Your Family** are legally responsible for them and they are mainly used for private purposes.

- Personal Effects** Clothes and items of a personal nature likely to be worn, used or carried. For example portable radios and TVs, handheld games consoles, mobile phones and sports equipment. It does not include **Valuables** or **Money**.
- Valuables** Jewellery (including costume jewellery) articles of or containing gold, silver or other precious metals, cameras (which includes video cameras, camcorders and digital cameras), binoculars, watches, furs, paintings and other works of art, collections of stamps, coins and medals.
- Money** Coins and bank notes in current use, cheques, postal orders, postage stamps which are not part of a collection, trading stamps, premium bonds, saving stamps or certificates, luncheon vouchers, record book or similar tokens, money orders, travel tickets including season tickets, petrol coupons, gift tokens, phonecards, pre-booked event and entertainment tickets and electronic money cards. This does not include credit card, cheque card or cash dispenser card liability.
- Business Equipment** All computers and equipment (excluding data) used for business, trade, professional or employment purposes unless more specifically insured elsewhere. This includes stock but excludes business **Money** and documents.

If a reduced premium rate applies for items permanently kept in **Your** bank, **We** must be told prior to **You** removing them otherwise they will not be covered.

What is the most we will pay?

We will not pay more than the sum insured shown in total for **Personal Possessions** in **Your Policy** for any one claim.

The sum insured for **Personal Possessions** is included within the sum insured for Contents Cover and is not in addition to it.

The following limits apply	
Money	£500
Credit card	£1,000
Any one unspecified article	The unspecified Personal Possessions sum insured as shown in Your Policy Schedule or £5,000 whichever is the lower.

What is covered	What is not covered
<p>1. Loss or damage to Valuables, Money, Personal Effects and Business Equipment belonging to You or Your Family whilst anywhere in the world.</p>	<p>1. The amount of the Excess shown in Your Policy Schedule.</p> <p>Loss or damage:</p> <ul style="list-style-type: none"> a. Arising from the cost of remaking any film, disc or tape or the value of any information contained on it. b. Caused by or in the process of cleaning, maintenance, repair, dismantling, restoring, altering, dyeing or washing. c. Caused by chewing, scratching, tearing or fouling by domestic animals. d. Caused by rot, fungus, infestation, chewing, scratching, tearing or fouling by insects or Vermin. e. Caused by theft or attempted theft from an unattended motor Vehicle unless the items are hidden from view in a boot or glove compartment, and all windows are closed and all doors, including the boot, are locked. f. To items not in the care, custody or control of You or Your Family or an authorised person. g. Caused by theft or attempted theft from an unlocked hotel room. h. By depreciation in value or any other loss, damage or additional expense following on from the event for which You are claiming, e.g. costs incurred in preparing the claim or loss of earnings following Your bodily injury or illness. i. By mechanical or electrical breakdown or failure. j. Caused by or to a Vehicle. k. To plants or any living creature. l. To documents.

Continued on next page

What is covered	What is not covered
	<ul style="list-style-type: none"> m. Where property is obtained by any person using any form of payment which proves to be counterfeit, false, fraudulent, invalid, uncollectible, irrecoverable or irredeemable for any reason. n. Specifically provided for elsewhere in this Policy. o. To computers or computer equipment by: <ul style="list-style-type: none"> i. Accidental loss or mislaying or misfiling of documents or records. ii. Viruses. iii. Contamination. p. While Your Home is left Unoccupied or Unfurnished. q. To lottery tickets and raffle tickets. r. By theft or attempted theft of any unattended pedal cycle unless in a locked building or secured by a suitable locking device to a permanent structure or a motor Vehicle.
<p>2. Credit card liability</p> <p>Your or Your Family's liability under the terms of any credit card, debit card or cash dispenser card agreement as a direct result of its theft and following its unauthorised use by any person not related to or residing with You.</p> <p>We will not pay any more than £1,000 for any one claim.</p> <p>Do not forget to inform the Police and issuing authorities as soon as possible in the event of a loss.</p>	<p>2. Any loss or claim:</p> <ul style="list-style-type: none"> a. Unless You and Your Family have complied with the terms and conditions of the issuing authority. b. Due to accounting errors or omissions.

Your Schedule will show if this section is in force.

What is the most we will pay?

We will not pay in total more than the cost of rebuilding **Your Home** for any one claim under causes 1-11. For covers 12-14, 16-18 and 20, **We** will pay all reasonable and necessary costs and for covers 15 and 19, **We** will pay up to the limits shown.

What is covered	What is not covered
<p>Loss or damage to the Buildings by the following causes.</p>	<p>The amount of the Excess shown in the Schedule (increased for cause 4 and not applicable to cover 19).</p>
<p>1. Storm or Flood</p>	<p>1. Loss or damage:</p> <ul style="list-style-type: none"> a. To gates, hedges and fences. b. To drives, patios, decking, terraces and paths unless Your Home has been damaged at the same time and by the same cause. c. By Storm to radio or television aerials or satellite dishes.
<p>2. Escape of water from:</p> <ul style="list-style-type: none"> a. Loss or damage caused by water leaking from or freezing in a fixed: <ul style="list-style-type: none"> i. Water installation. ii. Drainage installation. iii. Heating installation. b. A washing machine, dishwasher, water bed, fridge or freezer. <p>We will also pay the necessary and reasonable costs that You incur in locating the source of the damage, including the reinstatement of any wall, floor or ceiling if removed or damaged during the search. We will also pay any reasonable costs for locating the source of damage for any one claim.</p> <p>Damage caused by the escape of water is covered but damage to the items themselves is only covered if an insured cause or cover is operative.</p>	<p>2. Loss or damage while Your Home is Unoccupied or Unfurnished.</p>

What is covered	What is not covered
<p>3. Escape of oil from a fixed oil-fired heating installation including smoke and smudge damage by vaporisation due to a defective oil-fired heating installation.</p> <p>We will also pay the necessary and reasonable costs that You incur in locating the source of the damage including the reinstatement of any wall, floor or ceiling if removed or damaged during the search. We will also pay any reasonable costs for locating the source of damage for any one claim.</p> <p>Damage caused by the escape of oil is covered but damage to the installation is only covered if an insured cause or cover is operative.</p>	<p>3. Loss or damage while Your Home is Unoccupied or Unfurnished.</p>
<p>4. Subsidence or Heave of the site on which the Buildings stand or Landslip.</p>	<p>4. Loss or damage:</p> <ul style="list-style-type: none"> a. Caused by normal Settlement, shrinkage or expansion. b. Resulting from coastal or river bank erosion. c. Arising from construction, structural alteration, repair or demolition. d. Arising from faulty workmanship, defective design or use of defective materials. e. To boundary and garden walls, terraces, gates, hedges and fences, paths and drives, patios, tennis hard courts and swimming pools unless Your Home has been damaged at the same time by the same cause. f. To, or resulting from movement of, solid floor slabs and non load bearing walls unless the foundations beneath the load bearing walls of Your Home are damaged at the same time by the same cause.

What is covered	What is not covered
5. Theft or attempted theft.	5. Loss or damage while Your Home is Unoccupied or Unfurnished .
6. Collision by: <ol style="list-style-type: none"> a. Aircraft. b. Aerial devices. c. Road or rail Vehicles (or anything dropped from them). d. Animals. 	6. Loss or damage caused by: <ol style="list-style-type: none"> a. Your domestic pets. b. Insects.
7. Falling trees or branches.	7. <ol style="list-style-type: none"> a. The cost of removal if the fallen tree or branch has not caused damage to the Buildings or Contents. b. Loss or damage caused during tree felling, lopping or topping.
8. Damage to the Buildings caused by breakage or collapse of: <ol style="list-style-type: none"> a. Satellite dishes. b. TV or radio aerials, aerial fittings or masts. c. Lampposts. d. Telegraph poles. e. Electricity pylons, poles or overhead cables. 	8. Loss or damage to the items themselves. Certain items may be covered under the Contents Cover section.
9. Fire, smoke, explosion, lightning, earthquake.	9. Smoke damage arising gradually or out of repeated exposure.
10. Malicious persons or vandals.	10. <ol style="list-style-type: none"> a. Loss or damage while Your Home is Unoccupied or Unfurnished. b. Malicious damage caused by You or Your Family or any person You or Your Family have allowed into Your Home other than Business Visitors.

What is covered	What is not covered
<p>11. Riot, civil commotion, strikes, labour and political disturbances.</p>	
<p>12. Debris removal and building fees</p> <p>Necessary expenses for rebuilding or repairing the Buildings as a result of damage covered by Buildings Cover for:</p> <ol style="list-style-type: none"> Architects, surveyors, consulting engineers and legal fees. The cost of clearing debris from the site or demolishing or shoring up the Buildings. The cost to comply with government or local authority requirements incurred following a valid claim for damage under buildings causes 1-11. 	
<p>13. Service pipes and cables</p> <p>Accidental damage to:</p> <ol style="list-style-type: none"> Cables. Drain inspection covers. Underground drains, pipes or tanks providing services to or from Your Home and for which You are responsible. <p>We will also pay for necessary and reasonable costs that You incur in locating the source of the damage including the reinstatement of any wall, drive, fence or path removed or damaged during the search.</p>	<p>Cover for accidental loss of oil and metered water may apply under Contents Cover 16.</p>
<p>14. Glass and sanitaryware</p> <p>Accidental breakage of:</p> <ol style="list-style-type: none"> Fixed glass in: <ol style="list-style-type: none"> Windows. Doors. Fanlights. Skylights. Greenhouses. Conservatories. Verandahs. 	<ol style="list-style-type: none"> Loss or damage while Your Home is Unoccupied or Unfurnished. Damage to property that does not form part of Your Home.

Continued on next page

What is covered	What is not covered
<ul style="list-style-type: none"> b. Fixed ceramic hobs and ceramic tops of cookers. c. Fixed sanitaryware and bathroom fittings. 	
<p>15. Replacement of locks</p> <p>We will pay for the cost of replacing keys and locks or lock mechanisms to:</p> <ul style="list-style-type: none"> a. External doors and windows of Your Home b. A safe within Your Home c. An alarm protecting Your Home after the keys are lost or stolen. <p>We will not pay more than £1,000 for any one claim.</p> <p>Assistance for Emergency Key Replacement for lost keys is provided under Home Emergency.</p>	<p>15. The cost of replacing keys and locks to a garage or Outbuilding.</p> <p>We will only pay under Contents Cover or Buildings Cover if both sections are insured for any one claim.</p>
<p>16. Alternative accommodation</p> <p>While Your Home cannot be lived in because of loss or damage covered under Buildings Cover.</p> <p>We will pay for the reasonable cost of alternative accommodation for You, Your Family and Your domestic pets for a period not exceeding 2 years.</p>	
<p>17. Emergency entry</p> <p>Loss or damage to the Buildings caused when the Fire, Police or Ambulance Service has to force an entry to the Buildings because of an emergency or perceived emergency involving You or Your Family.</p>	
<p>18. Contracting purchaser</p> <p>If You have contracted to sell Your Home the purchaser shall have the full protection of Your Policy in</p>	

Continued on next page

What is covered	What is not covered
<p>respect of the Buildings up to the date of completion of the purchase as long as Your Home is not covered by any other insurance.</p>	
<p>19. Property owner’s liability</p> <p>Any amount that You or Your Family become legally liable to pay as compensation (including claimant’s costs and expenses) arising from Your ownership (but not occupation) of the premises which causes accidental bodily injury including death, disease and injury to any person or damage to property.</p> <p>Arising from:</p> <ol style="list-style-type: none"> Your ownership of the Buildings. Defective work carried out by You or Your Family or on Your behalf to any private residence within the United Kingdom, the Channel Islands or the Isle of Man, disposed of by You or Your Family before the occurrence of bodily injury or damage in connection with such private residence. <p>We will not pay more than £5,000,000 (including costs and expenses agreed by Us in writing) for any claim or series of claims arising from any one event or one source or original cause.</p> <p>Important</p> <p>Under this section We only provide cover for liability arising from the ownership of Your Home. We will not cover Your liability as the occupier of Your Home or Your personal liability arising from the private pursuits of You or Your Family.</p> <p>Most commonly, the occupier (tenant or occupying owner) of the property and the land belonging to it will be held</p>	<p>19. Your legal liability to pay compensation arising directly or indirectly from:</p> <ol style="list-style-type: none"> An agreement which imposes a liability on You which You would not be under in the absence of such agreement. The use of Your Home for any business, trade, profession or employment purpose other than providing accommodation to Business Visitors. Death or bodily injury, illness or disease to any person who is a member of Your Family residing with You or any person under a contract of service. Damage to property belonging to or under the control of You or a member of Your Family permanently residing with You. Death, bodily injury or damage caused by lifts, hoists or Vehicles. Arising more than seven years after this Policy has expired or been cancelled. Rectifying any fault or alleged fault.

Continued on next page

What is covered	What is not covered
<p>responsible for liabilities arising from incidents occurring at the property.</p> <p>Please note that You will also need to arrange cover for occupier and/or public liability which most insurers automatically include under contents insurance.</p>	
<p>20. Accidental damage to the Buildings.</p>	<p>20. Accidental damage:</p> <ul style="list-style-type: none"> a. Specifically excluded under Buildings Cover. b. By frost. c. By Settlement or shrinkage of the Buildings. d. By insects or Vermin. e. Caused by chewing, scratching, tearing or fouling by domestic pets. f. By mechanical or electrical breakdown or failure. g. Specifically covered elsewhere in this Policy. h. Arising from the alteration or extension of the Buildings or the cost of maintenance or routine decoration. i. Arising from the use of defective materials, defective design or faulty workmanship. j. Whilst Your Home is Unoccupied or Unfurnished.

This **Policy** is underwritten by Inter Partner Assistance SA which is fully owned by AXA Assistance Group.

Inter Partner Assistance is a Belgian firm authorised by the National Bank of Belgium and subject to limited regulation by the Financial Conduct Authority. Details about the extent of its regulation by the Financial Conduct Authority are available from **Us** on request. Inter Partner Assistance SA firm register number is 202664. **You** can check this on the Financial Services Register by visiting the website <https://register.fca.org.uk/>

AXA Assistance UK Limited provides the services described in this certificate during the **Period of Insurance** for which **You** have paid the premium.

Definitions

Additional definitions applicable to this section only.

Where **We** explain what a word means, that word will have the same meaning wherever it is used in the **Policy** or Schedule. These words are highlighted by the use of **bold print** and start with a capital letter. Definitions are listed alphabetically.

Authorised Contractor	A tradesperson authorised in advance to carry out repairs under this Policy .
Beyond Economical Repair	The point at which We deem the cost to repair Your boiler exceeds its value.
Covered Events	Emergency to essential services within the insured Property shown on the Schedule.
Emergency	The result of a sudden and unforeseen incident at the Property which immediately: <ol style="list-style-type: none"> a. Exposes You or a third party to a risk to Your or their health, or b. Creates a risk of or loss of or damage to the Property and/or any of Your belongings, or c. Renders the Property uninhabitable.
Emergency Repairs	Work undertaken by an Authorised Contractor to resolve the Emergency by completing a Temporary Repair .
Local Territory	United Kingdom (Great Britain, Northern Ireland, Isle of Man, and the Channel Islands).
Period of Insurance	One year from the start or renewal date shown on Your Policy Schedule.
Permanent Repair	Repairs and/or work required to put right the fault which caused the Emergency on a permanent basis.
Property	The private dwelling used for domestic purposes, excluding garage, garden and Outbuildings as shown on Your Policy Schedule.

Temporary Repair

A repair undertaken by an **Authorised Contractor** which will resolve an **Emergency** but will need to be replaced by a **Permanent Repair**.

We/Us/Our

AXA Assistance UK Ltd or Inter Partner Assistance SA, The Quadrangle, 106-118 Station Road, Redhill, Surrey, RH1 1PR.

You/Your

The policyholder and/or any member of the insured's immediate **Family**.

General conditions

- a. **We** will only pay costs which are incurred as a direct consequence of the event which led to the claim **You** are making under this **Policy** up to the **Policy** limit shown in the section entitled "Home Emergency".
- b. No costs for repairs are payable under this insurance, unless **We** have been notified by **You** or a person calling on **Your** behalf through the 24 hour claims service telephone number provided and have an **Authorised Contractor** in advance to make a **Temporary** or **Permanent Repair**.
- c. Claims may not be made under this **Policy** for the first 14 days unless **You** are renewing an existing **Policy**.
- d. **You** must quote **Your Policy** number when calling for help. **You** must produce the relevant identification including boiler service receipts on the demand of the **Contractor** or **Our** other nominated agent.
- e. If any loss, damage or expense covered under this insurance **Policy** is also covered by any other insurance or maintenance contract, **We** will not pay more than **Our** fair share of any claim.
- f. This insurance does not cover normal day to day maintenance at **Your Property** that **You** should do. Nor does it pay for replacing items that wear out over a period of time or replacement parts on a like for like basis where the replacement is necessary to resolve the immediate **Emergency**.
- g. **You** must co-operate with **Us** in obtaining reimbursement of any costs **We** incur under the terms of this cover, which may have been caused by the action of a third party against whom **You** have a legal right of action.
- h. During any 12 month period **We** will not be responsible for more than three claims.

Parts availability

Availability of parts is an important part of the service. However, there may be times when replacement parts are delayed because of circumstances beyond **Our** control. In these cases **We** will not be able to avoid delays in repair. **We** will keep **You** informed throughout **Your** claim.

There also may be occasions where parts are no longer available. In these situations **We** will ensure **Your Property** is safe and if required, **We** will arrange for a manufacturer to provide **You** with a quotation for a suitable replacement item at **Your** cost.

Home emergency

If **You** suffer a covered event at **Your** property, **You** should tell **Us** on the **Emergency** telephone number shown on page 5.

We will then do the following:

- a. Advise **You** about how to protect yourself and **Your Home** immediately.
- b. Organise and pay up to £1,500 including VAT, call out, labour, parts and materials to carry out an **Emergency Temporary Repair**, or if at a similar expense an **Emergency Permanent Repair**.

If the **Temporary Repair** will cost more than £1,500 including VAT to complete **We** will advise **You** how much, in total, the repair will cost. **We** will proceed with the repair only if **You** agree to pay the amount over £1,500.

- c. In the event of the property becoming uninhabitable and remaining so overnight because of the covered event, **We** will, subject to **Your** prior agreement with ourselves, pay up to £250 including VAT in total for:
 - i. **Your** overnight accommodation and/or
 - ii. Transport to such accommodation.

What is covered	What is not covered
<p>The Covered Events are listed below:</p> <ol style="list-style-type: none"> 1. Plumbing problems related to leaking pipes, blocked drains or leaking radiators. 2. Blockages in toilet waste pipes. 3. Broken or damaged windows, doors and locks presenting a security risk to the property. 4. Complete electricity failure within the property. 5. Central heating or boiler failure. 6. Hot water failure. 7. Animals or insects that are destructive in their natural behaviour or considered as pests or nuisances: brown rats, black rats, house mice, field mice, squirrels, wasp nests and hornet nests only. <p>There are conditions and exclusions which limit Your cover. Please read them carefully to ensure this cover meets Your needs. We do not wish You to discover after an incident has occurred that it is not insured.</p> <p>The Home Emergency Policy is not a maintenance contract.</p>	<p>The following are excluded from the insurance:</p> <ol style="list-style-type: none"> 1. Any leaking or dripping tap that needs a new washer or replacing external overflows or replacing of boilers, cylinders, tanks, radiators and sanitaryware. 2. External overflows, external guttering. 3. Burst or leaking flexible hoses which can be isolated or leaking washing appliances. 4. External water supply pipes after the internal stop tap. 5. Septic tanks and swimming pool installations. 6. Failure of boilers or heating systems that have not been inspected or serviced by a qualified person within the 12 months prior to Your claim, You will be asked to produce the evidence at the time of the claim. 7. Boilers over 15 years old. 8. Boilers that are beyond economical repair. 9. Shared water/drainage facilities. 10. Material/labour charges covered by manufacturers/suppliers/installers. 11. Replacement of light bulbs and fuses in plugs. 12. Any failure of electricity that affects only part of the property. 13. Descaling and any work arising from hard water scale deposits (including power flushing) or from damage caused by aggressive water or sludge resulting from corrosion. Signs that work is needed may include a noisy boiler, sludged up pipes or poor circulation. 14. Loss, damage to windows, doors or locks for Outbuildings garages and sheds. 15. Pests outside the main dwelling e.g. in the garages and other Outbuildings.

What is covered	What is not covered
	<p>16. Breakdown or loss of or damage to domestic appliances (including showers), saniflow toilets and other mechanical equipment.</p> <p>17. Any breakdown to flushing mechanisms of toilets.</p> <p>18. Damage to boundary walls, hedges, fences or gates.</p> <p>19. LPG fuelled, oil fired, warm air, solar and unvented heating systems or boilers with an output over 60 Kw/hr.</p> <p>20. Electricity supply to, or failure of, burglar/fire alarm systems, CCTV surveillance or to swimming pools and their plumbing or filtration systems.</p> <p>We will not be liable for any of the following:</p> <ul style="list-style-type: none"> a. Any system, equipment, or facility, which has not been properly installed, or which is faulty or inadequate as a result of any manufacturing or design fault. b. Any circumstances in which making Emergency Repairs would contravene health and safety regulations and legislation or where a specialist contractor is required. c. Loss or damage arising from circumstances known to You prior to the start date of this insurance. d. Replacement of boilers, cylinders, tanks, radiators, kitchen appliances and sanitaryware. e. The cost of replacement parts due to natural wear and tear. f. Loss or damage however caused to personal items, like paintings, electrical goods, jewellery, clothing, etc. g. Any loss or damage to Your property as a result of the Emergency. h. Any loss due to faulty installation of Your plumbing, heating, electrical system within the property. i. Any faulty installation of a kitchen appliance.

What is covered	What is not covered
	<ul style="list-style-type: none"> <li data-bbox="823 427 1382 651">j. Loss or damage arising from disconnection or interruption of mains services by the deliberate act of the utility company concerned or any equipment or services which are the responsibility or property of the utility company. <li data-bbox="823 674 1401 730">k. Any cost relating to the attempted repair by You or Your own contractor. <li data-bbox="823 752 1422 976">l. Any defect, damage or failure caused by malicious or wilful action, negligence, misuse, third party interference, or faulty workmanship, including any attempted repair or modification which does not comply with recognised industry standards. <li data-bbox="823 999 1410 1088">m. Any Emergency in a property that has been Unoccupied for more than 60 consecutive days. <li data-bbox="823 1111 1374 1335">n. Any loss arising from Subsidence caused by bedding down of new structures, demolition or structural repairs or alteration to the Property, faulty workmanship or the use of defective materials, or river or coastal erosion. <li data-bbox="823 1357 1406 1760">o. Any loss or damage arising as a consequence of war, invasion, act of foreign enemies, terrorism, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, coup, riot or civil disturbance; ionising radiation or contamination by radioactivity from any nuclear fuel or from any nuclear waste from combustion of nuclear fuel, the radioactive toxic explosive or other hazardous properties of any other explosive nuclear assembly or its nuclear component. <li data-bbox="823 1783 1417 2040">p. We will not provide cover, pay any claim or provide any benefit if doing so would expose us to any sanction, prohibition or restriction under United Nations resolutions or the trade or economic sanctions, laws or regulations of the European Union, United Kingdom or United States of America.

How to make a claim

To obtain **Emergency** assistance contact the 24 hour **Emergency** Helpline on 0300 303 2948.

You should have the following information available upon request:

- a. **Your** name and **Property** postcode.
- b. **Your Policy** number.
- c. An indication as to the nature of the problem.

Our promise

We make every effort to provide **You** with the highest standards of service. If on any occasion **Our** service falls below the standard **You** should expect **Us** to meet, the following procedure explains what **You** should do.

Complaints procedure

You can write to the Customer Relations Manager, who will arrange an investigation on behalf of the General Manager, at:

Inter Partner Assistance SA
The Quadrangle
106-118 Station Road
Redhill
Surrey
RH1 1PR
UK

Phone: 01737 815913

Email: quality.assurance@axa-assistance.co.uk

If **We** are unable to reach a satisfactory conclusion, **You** have the right to make an appeal to the Financial Ombudsman Service by writing to:

Financial Ombudsman Service
Exchange Tower
London
E14 9SR
UK

Phone: 0800 023 4567

E-mail: complaint.info@financial-ombudsman.org.uk

Website: www.financial-ombudsman.org.uk

Details on how to take **Your** complaint to the Financial Ombudsman Service can also be found on the Online Dispute Resolution (ODR) platform http://ec.europa.eu/consumers/odr/index_en.htm, which has been set up by the EU Commission.

Financial Services Compensation Scheme (FSCS)

We are a member of the Financial Services Compensation Scheme (FSCS). The FSCS offers protection for customers of financial services firms. **You** can get more information at www.fscs.org.uk

Data Protection

Details of **You**, **Your** insurance cover under this policy and claims will be held by **Us** (acting as data controllers) for underwriting, policy administration, claims handling, providing home emergency assistance, complaints handling, sanctions checking and fraud prevention, subject to the provisions of applicable data protection law and in accordance with the assurances contained in **Our** website privacy notice (see below).

We collect and process these details as necessary for performance of **Our** contract of insurance with **You** or complying with **Our** legal obligations, or otherwise in our legitimate interests in managing our business and providing **Our** products and services.

These activities may include:

- a. use of sensitive information about the health or vulnerability of **You** or others involved in **Your** home **Emergency**, in order to provide the services described in this **Policy**. By using **Our** services, **You** consent to **Us** using such information for these purposes;
- b. disclosure of information about **You** and **Your** insurance cover to companies within the AXA group of companies, to **Our** service providers and agents in order to administer and service **Your** insurance cover, to provide **You** with home **Emergency** assistance, for fraud prevention, to collect payments, and otherwise as required or permitted by applicable law;
- c. monitoring and/or recording of **Your** telephone calls in relation to cover for the purposes of record-keeping, training and quality control;
- d. obtaining and storing any relevant and appropriate photographic evidence of the condition of **Your** property which is the subject of the claim, for the purpose of providing services under this **Policy** and validating **Your** claim; and
- e. sending **You** feedback requests or surveys relating to **Our** services, and other customer care communications.

We will separately seek **Your** consent before using or disclosing **Your** personal data to another party for the purpose of contacting **You** about other products or services (direct marketing). Marketing activities may include matching **Your** data with information from public sources, in order to send **You** relevant communications. **You** may withdraw **Your** consent to marketing at any time, or opt-out of feedback requests, by contacting the Data Protection Officer (see contact details below).

We carry out these activities within the UK and the European Economic Area (the European Union plus Norway, Liechtenstein and Iceland) and Switzerland, across which the data protection laws provide a similar level of protection.



Home Emergency continued

By purchasing this **Policy** and using **Our** services, **You** acknowledge that **We** may use **Your** personal data, and consent to **Our** use of sensitive information, both as described above. If **You** provide **Us** with details of other individuals, **You** agree to inform them of **Our** use of their data as described here and in **Our** website privacy notice (see below).

You are entitled on request to a copy of the information **We** hold about **You**, and **You** have other rights in relation to how **We** use **Your** data (as set out in our website privacy notice – see below). Please let **Us** know if **You** think any information **We** hold about **You** is inaccurate, so that **We** can correct it.

If **You** want to know what information is held about **You** by Inter Partner Assistance or AXA Assistance, please write to **Us** at:

Data Protection Officer
The Quadrangle
106-118 Station Road
Redhill
RH1 1PR
UK

Email: dataprotectionenquiries@axa-assistance.co.uk

Our full privacy notice is available at: <https://www.axa-assistance.co.uk>. Alternatively, a hard copy is available from **Us** on request.

This insurance is managed and provided by Arc Legal Assistance Limited. It is underwritten by AmTrust Europe Limited, on whose behalf **We** act.

If **You** make a valid claim under this insurance, **We** will appoint **Our** panel solicitors or their agents to handle **Your** case. **You** are not covered for any other legal **Adviser's Costs** unless court proceedings are issued or a **Conflict of Interest** arises. Where, following the start of court proceedings or a **Conflict of Interest** arising, **You** want to use an **Adviser** of **Your** own choice, **Advisers' Costs** payable by **Us** are limited to no more than (a) **Our Standard Advisers' Costs**; or (b) the amount recoverable under the Civil Procedure Fixed Recoverable Costs regime, whichever is the lower amount.

The insurance covers **Advisers' Costs**, less any excess, up to the **Limit of Indemnity** where:

- a. The **Insured Incident** takes place in the **Insured Period** and within the **Territorial Limits** and
- b. The **Legal Action** takes place in the **Territorial Limits**.

Important Conditions

If **Your** claim is covered under a section of this policy and no exclusions apply then it is vital that **You** comply with the conditions of this policy in order for **Your** claim to proceed. The conditions applicable to this section are contained under the 'Conditions' section on pages 64-66 and should be read carefully. Some of the main conditions to this insurance are:

Prospects of Success

There must be more than a 50% chance of winning the case and achieving a positive outcome. A positive outcome includes, but is not limited to, recovering the amount of money at stake, enforcing a judgment or achieving an outcome which best serves **Your** interests. The assessment of **Your** claim and the prospects of its success will be carried out by an independent **Adviser**. If the **Adviser** determines that there is not more than a 50% chance of success then **We** may decline or discontinue support for **Your** case.

Proportional Costs

An estimate of **Advisers' Costs** to deal with **Your** claim must not be more than the amount of money in dispute. The estimate of the **Advisers' Costs** will be provided with the assessment of **Your** case and will be carried out by the independent **Adviser**. If the estimate exceeds the amount in dispute then **We** may decline or discontinue support for **Your** case.

Duty of Disclosure

If this policy covers **You** as a private individual, unrelated to any trade, business or profession, **You** must take reasonable care to disclose correct information. The extent of the information **You** are required to disclose will be based on, among other things, the type of insurance, explanatory material and the clarity and specificity of the questions **You** are asked when **You** took out this insurance.

Suspension of Cover

If **You** breach a condition of this insurance contract which is essential to its performance, this insurance contract will be suspended from the time of the breach until the time the breach can be remedied. The **Insurance Providers** will have no liability to **You** for any loss which occurs, or which is attributable to something happening, during the period when this insurance contract is suspended.

Definitions

The following definitions apply to Family Legal Protection only.

Where **We** explain what a word means that word will be highlighted in **bold print** and will have the same meaning wherever it is used in this section.

Adviser	Our specialist panel solicitors or their agents appointed by Us to act for You , or, and subject to Our agreement, where court proceedings have been started or a Conflict of Interest arises, another legal adviser nominated by You .
Advisers' Costs	Reasonable legal or accountancy fees and disbursements incurred by the Adviser with Our prior written authority. Legal expenses shall be assessed on the standard basis and third party's costs shall be covered if awarded against You and paid on the standard basis of assessment.
Conditional Fee Agreement	A valid agreement made between You and Your Adviser with Our written permission where the Advisers' fees and payments or any part of them are paid by You only if Your claim succeeds.
Conflict of Interest	There is a conflict of interest if Your Advisers' duty to act in Your best interests in relation to Your claim conflicts with, or there is a significant risk that it may conflict with, any duty Your Adviser owes, or obligation it has, to any other party.
Contract of Employment	A contract of service, whether express or implied, and (if it is express) whether oral or in writing.
Data Controller	The party which determines the purpose for, and the manner in which, personal data are, or are to be, processed.
Data Protection Legislation	The relevant Data Protection Legislation in force in the United Kingdom at the time of the Insured Incident .
Disclosure Breach	Disclosing false information or failing to disclose relevant information in the process of entering into this insurance contract.
Employee	An individual who has entered into or works under (or, where the employment has ceased, worked under) a Contract of Employment .

Excess	The first £50 of Advisers' Costs except in relation to Cover 8 – Tax Cover where the amount is £150.
HM Revenue and Customs Full Enquiry	An enquiry under Section 9A of the Taxes Management Act 1970 into Your PAYE income or gains.
Insurance Providers	AmTrust Europe Limited.
Insured Incident	<p>The incident or the start of a transaction or series of incidents which may lead to a claim or claims being made under the terms of this insurance.</p> <p>Employment - In employment disputes the Insured Incident will be the receipt of an ET1 Employment Tribunal Claim Form.</p> <p>Tax - In accountancy matters the Insured Incident arises on the date that You or Your Adviser are contacted either verbally or in writing, by the relevant department of HM Revenue and Customs advising You of either dissatisfaction with Your returns, or amounts paid, or notice of intention to investigate.</p> <p>For the purposes of the Limit of Indemnity, only one Insured Incident will be regarded as having arisen from all causes or by actions, incidents or events which are related by cause or time.</p>
Insured Period	One year from the inception or renewal date shown on Your insurance Schedule.
Legal Action(s)	The pursuit or defence of civil legal cases for damages or injunctions. The defence of motor prosecutions.
Limit of Indemnity	The maximum payable in respect of an Insured Incident as stated in Your insurance schedule.
Standard Advisers' Costs	The level of Advisers' Costs that would normally be incurred in using a nominated Adviser of Our choice.
Territorial Limits	The European Union.
We/Us/Our	Arc Legal Assistance Limited who have arranged this insurance and administer it on behalf of the Insurance Providers .
You/Your	Any person named in the Schedule whose permanent residence is within the United Kingdom, the Channel Islands or the Isle of Man and all other persons permanently living within Your home other than rent paying guests, but including Your children attending university or college whose main residence is Your home. If You die, Your personal representatives will be covered to pursue or defend any cases covered by this insurance on Your behalf that arose prior to Your death.

What is covered	What is not covered
<p>1. Consumer Pursuit</p> <p>Advisers' Costs to pursue a Legal Action following a breach of a contract You have for buying or renting goods or services for Your private use. This includes the purchase of Your main home. The contract must have been made after You first purchased this insurance.</p>	<p>1. Claims:</p> <ul style="list-style-type: none"> a. Where the amount in dispute is below £125 plus VAT. b. In respect of works undertaken or to be undertaken by or under the order of any government or public or local authority.
<p>2. Personal injury</p> <p>Advisers' Costs to pursue a Legal Action for financial compensation for damages following an accident resulting in personal injury or death against the person or organisation directly responsible.</p>	<p>2. Claims:</p> <ul style="list-style-type: none"> a. Arising from medical or clinical treatment, advice, assistance or care. b. For stress, psychological or emotional injury unless it arises from You suffering physical injury. c. For illness, personal injury or death caused gradually and not caused by a specific sudden event. d. Involving a vehicle owned or driven by You.
<p>3. Employment disputes</p> <p>Advisers' Costs to pursue a Legal Action brought within an employment tribunal or civil court against an employer or ex-employer for breach as an Employee of Your:</p> <ul style="list-style-type: none"> a. Contract of Employment; or b. legal rights under employment laws. 	<p>3. Claims:</p> <ul style="list-style-type: none"> a. Where the breach of contract occurred within the first 90 days after You first purchased this insurance. b. For Advisers' Costs of any disciplinary investigatory or grievance procedure connected with Your contract of employment or the costs associated with any settlement agreement. c. Where the breach of contract is alleged to have commenced or to have continued after termination of Your employment. d. For an allegation of less favourable treatment between men and women in terms of pay and conditions of employment. e. For Advisers' Costs awarded by an Employment or Employment Appeals Tribunal that You are ordered or agree to pay.

What is covered	What is not covered
<p>4. Property infringement</p> <p>Advisers' Costs to pursue a Legal Action for nuisance or trespass against the person or organisation infringing Your legal rights in relation to Your main home. This section does not extend to divorce or matrimonial matters. The nuisance or trespass must have started at least 180 days after You first purchased this insurance or purchased similar insurance which expired immediately before this insurance began.</p>	<p>4. Claims in respect of works undertaken or to be undertaken by or under the order of any government or public or local authority.</p>
<p>5. Property damage</p> <p>Advisers' Costs to pursue claims for financial compensation for damages against a person or organisation that causes physical damage to Your main home. The damage must have been caused after You first purchased this insurance.</p>	<p>5. Claims in respect of works undertaken or to be undertaken by or under the order of any government or public or local authority.</p>
<p>6. Motor prosecution defence</p> <p>Advisers' Costs to defend motoring prosecutions in respect of an offence arising from Your use of a motor vehicle.</p>	<p>6. Claims for alleged road traffic offences where You did not hold or were disqualified from holding a licence to drive or are being prosecuted for driving whilst under the influence of drink or non-prescribed drugs, or prescription medication where You have been advised by a medical professional not to drive.</p>
<p>7. Consumer defence</p> <p>Advisers' Costs to defend Legal Action brought against You following a breach of a contract You have for selling goods for the private and personal use of another person. This includes the sale of Your main home. The contract must have been made after You first purchased this insurance.</p>	<p>7. Claims:</p> <ul style="list-style-type: none"> a. Where the amount in dispute is below £125 plus VAT. b. In respect of works undertaken or to be undertaken by or under the order of any government or public or local authority.

What is covered	What is not covered
<p>8. Tax</p> <p>Accountancy fees if You are subject to an HM Revenue and Customs Full Enquiry into Your personal Income Tax position.</p> <p>This cover applies only if You have:</p> <ol style="list-style-type: none"> Maintained proper, complete, truthful and up to date records. Made all returns at the due time without having to pay any penalty. Provided all information that HM Revenue and Customs reasonably requires. 	<p>8. Claims:</p> <ol style="list-style-type: none"> Where deliberate misstatements or omissions have been made to the authorities. Where the Special Compliance Officer is investigating Your affairs. For accountancy fees which relate to Your business, trade or profession. In respect of income or gains which have been under-declared because of false representations or statements by You. For Advisers' Costs for any amendment after the tax return has initially been submitted to HM Revenue and Customs. For Advisers' Costs arising after You have received a notice telling You that the enquiry has been completed. For enquiries into aspects of Your Tax Return (Aspect Enquiries).
<p>9. Data protection</p> <p>Advisers' Costs to pursue a Legal Action against a person or organisation that has breached Data Protection Legislation which has resulted in You suffering a financial loss.</p>	



Legal Helpline

Use the 24 hour advisory service to discuss any legal problem occurring within the United Kingdom, the Channel Islands and the Isle of Man, and arising during the period of this policy.

Specialist lawyers are at hand to help **You**. If **You** need a lawyer or accountant to act for **You** and **Your** problem is covered under this insurance, the helpline will ask **You** to complete a claim form.

If **Your** problem is not covered under this insurance, the helpline may be able to offer **You** assistance under a private funding arrangement.

Simply telephone 0330 024 6861 and quote "Cherish Home Insurance Family Legal Protection".

Additional legal services

In this cover, **Our** aim is to provide a wide ranging insured legal service. Inevitably there are areas where it is not possible to insure legal expenses, in particular those which everybody at some time faces, but which are nevertheless often expensive and sometimes unexpected.

Examples are:

- a. Legal expenses arising from the sale or purchase of **Your** home and re-mortgaging.
- b. Divorce and child custody issues.
- c. Wills and probate.

To help **You** deal with these and other matters which may arise **We** are able to give **You** access to discounted legal services provided by **Us** in partnership with **Our** panel solicitors. **Our** panel solicitors are one of the country's leading law firms with expertise in all areas where assistance is likely to be required.

If **You** would like to make use of the service please contact the number above for an initial telephone consultation which will be provided at no cost to **You**. **Our** panel solicitors will give **You** a quotation for the likely cost of their representation and it will then be **Your** decision whether **You** appoint them to act for **You**.

General exclusions applicable to this section only

1. There is no cover where:

- a. The **Insured Incident** began to start or had started before **You** bought this insurance.
- b. **You** should reasonably have known when buying this insurance that the circumstances leading to a claim under this insurance already existed.
- c. A reasonable estimate of **Your Advisers' Costs** of acting for **You** is more than the amount in dispute.
- d. **You** fail to give full information or facts to **Us** or to the **Adviser** on a matter material to **Your** claim.
- e. Something **You** do or fail to do prejudices **Your** position or the position of the **Insurance Providers** in connection with the **Legal Action**.
- f. **Advisers' Costs** or any other costs and expenses incurred which have not been agreed in advance or are above those for which **We** have given **Our** prior written approval.
- g. The claim is more specifically insured or any amount that **You** cannot recover from a more specific insurance because the insurer refuses the claim.
- h. **Your** insurers repudiate the insurance policy or refuse indemnity.

2. There is no cover for:

- a. Any costs which **You** incur and wish to recover which **You** cannot substantiate with documentary evidence.
- b. Damages, interest, fines or costs awarded against **You** in a criminal court.
- c. Claims made by or against **Your** insurance adviser, the **Insurance Providers**, the **Adviser** or **Us**.
- d. Any claim **You** make which is false, fraudulent or exaggerated.
- e. Defending **Legal Actions** arising from anything **You** did deliberately or recklessly.
- f. Appeals without the prior written consent of **Us**.
- g. Prior to the issue of court proceedings or a **Conflict of Interest** arising, the costs of any legal representative other than those of the **Adviser**.
- h. **Advisers' Costs** if **Your** claim is part of a class action or will be affected by or will affect the outcome of other claims.
- i. **Advisers' Costs** where **You** have entered into a **Conditional Fee Agreement** or any other form of alternative funding without obtaining **Our** permission in writing first.

3. There is no cover for any claim directly or indirectly arising from:

- a. Patents, copyrights, trademarks, merchandise marks, service marks, registered designs, intellectual or artistic property, secrecy or confidentiality agreements and passing off.
- b. Planning law.
- c. Constructing buildings or altering their structure.
- d. Libel, slander or verbal injury.
- e. A lease or licence to use property or land.
- f. Any matter connected with **Your** business, profession or trade other than as an **Employee**.
- g. A dispute about either the amount an insurance company should pay to settle an insurance claim or the way a claim should be settled.
- h. An application for a judicial review.
- i. **Advisers' Costs** incurred in defending or pursuing new areas of law or test cases.
- j. Professional negligence in relation to services provided in connection with a matter not covered under this insurance.
- k. Subsidence, heave, landslip, mining or quarrying.
- l. A tax or levy relating to **You** owning or living in **Your** home.
- m. A dispute with a provider of financial services or products.
- n. A dispute between persons insured under this **Policy** or between **You** and someone **You** live with or have lived with.

4. Contracts (Rights of Third Parties) Act 1999

A person who is not a party to this contract has no right under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of this contract, but this does not affect any right or remedy of a third party which exists or is available other than by virtue of this Act.

Conditions applicable to this section only

1. Claims

- a. **You** must notify claims as soon as reasonably possible and within 180 days of **You** becoming aware of the incident.
- b. **We** may investigate the claim and take over and conduct the **Legal Action** in **Your** name. Subject to **Your** consent, which shall not be unreasonably withheld, **We** may reach a settlement of the **Legal Action**.
- c. **You** must supply at **Your** own expense all of the information which **We** reasonably require to decide whether a claim may be accepted. If court proceedings are issued or a **Conflict of Interest** arises and **You** wish to nominate an **Adviser** to act for **You**, **You** may do so. Where **You** have elected to use an **Adviser** of **Your** own choice, **You** will be responsible for any **Advisers' Costs** in excess of **Our Standard Advisers' Costs**. The **Adviser** must represent **You** in accordance with **Our** standard conditions of appointment available on request.
- d. The **Adviser** will:
 - i. Provide a detailed view of **Your** prospects of success including the prospects of enforcing any judgement obtained.
 - ii. Keep **Us** fully advised of all developments and provide such information as **We** may require.
 - iii. Keep **Us** advised of **Advisers' Costs** incurred.
 - iv. Advise **Us** of any offers to settle and payments in to court. If against **Our** advice such offers or payments are not accepted, there shall be no further cover for **Advisers' Costs** unless **We** agree in **Our** absolute discretion to allow the case to proceed.
 - v. Submit bills for assessment or certification by the appropriate body if requested by **Us**.
 - vi. Attempt recovery of costs from third parties.
- e. In the event of a dispute arising as to **Advisers' Costs**, **We** may require **You** to change **Adviser**.
- f. **Insurance Providers** shall only be liable for costs for work expressly authorised by **Us** in writing and undertaken while there are reasonable prospects of success.
- g. **You** shall supply all information requested by the **Adviser** and **Us**.
- h. **You** are responsible for any **Advisers' Costs** if **You** withdraw from the **Legal Action** without **Our** prior consent. Any costs already paid under this insurance will be reimbursed by **You**.

2. Disputes

If a complaint cannot be dealt with by the Financial Ombudsman Service, any dispute between **You** and **Us** shall be referred to an arbitrator who will be either a solicitor or a barrister. If the parties cannot agree on their choice of arbitrator, the Law Society may be asked to make a nomination. The arbitration will be binding and carried out under the Arbitration Act. The costs of the arbitration will be at the discretion of the arbitrator.

3. Prospects of success

At any time **We** may, but only when supported by independent legal advice, form the view that **You** do not have more than a 50% chance of winning the case and achieving a positive outcome. If so, **We** may decline support or any further support.

Examples of a positive outcome are:

- a. Being able to recover the amount of money at issue.
- b. Being able to enforce a judgement.
- c. Being able to achieve an outcome which best serves **Your** interests.

4. Language

The language for contractual terms and communication will be English.

5. English Law

This contract is governed by English law.

6. Other insurances

If any claim covered under this policy is also covered by another legal expenses policy, or would have been covered if this policy did not exist, **We** will only pay **Our** share of the claim even if the other insurer refuses the claim.

7. Disclosure

If **You** fail to disclose relevant information or **You** disclose false information in relation to this policy, **We**, or the broker, may:

- a. Cancel the contract and keep the premiums if the **Disclosure Breach** is deliberate or reckless
- b. Cancel the contract but return the premiums proportionately if this contract would not have been entered into had the **Disclosure Breach** been known
- c. Amend the terms of the contract accordingly if the contract would have been entered into on different terms had the **Disclosure Breach** been known
- d. Proportionately reduce the amount **You** are entitled to in the event of a successful claim if a higher premium would have been charged had the **Disclosure Breach** been known.

8. Fraud

In the event of fraud, **We**:

- a. Will not be liable to pay the fraudulent claim
- b. May recover any sums paid to **You** in respect of the fraudulent claim
- c. May cancel this policy with effect from the fraudulent act and keep all premiums paid to **Us**
- d. Will no longer be liable to **You** in any regard after the fraudulent act.

9. Change in law

Cover under this policy is based on laws and regulations in force at the time that it was written. If **We** believe that any subsequent change in law or regulations results in the scope of cover being either restricted or broadened, **We** reserve the right to accept claims where the change restricts the cover under this policy and reject claims where the change provides a benefit which did not previously exist.

10. Sanctions

We will not provide cover, pay any claim or provide any benefit if doing so would expose **Us** to any sanction, prohibition or restriction under United Nations resolutions or the trade or economic sanctions, laws or regulations of the European Union, United Kingdom or United States of America.

Customer service information

Data Protection Notice

Your details and details of **Your** insurance cover and claims will be held by **Us** and or the **Insurance Providers** for underwriting, processing, claims handling and fraud prevention subject to the provisions of **Data Protection Legislation**.

Compensation

We are covered by the Financial Services Compensation Scheme. **You** may be entitled to compensation from the scheme if Arc Legal Assistance Limited or AmTrust Europe Limited cannot meet their obligations. **Your** entitlement to compensation will depend on the circumstances of the claim. Further information about compensation scheme arrangements is available at www.fscs.org.uk or by telephoning 0800 678 1100 or 020 7741 4100.



Authorisation

We are authorised and regulated by the Financial Conduct Authority. **Our** FCA Register number is 305958. **You** can check this on the Financial Services Register by visiting the website <https://register.fca.org.uk/> or by contacting the Financial Conduct Authority on 0300 500 8082.

Family Legal Protection insurance is underwritten by AmTrust Europe Limited.

Registered office: 10th Floor Market Square House, St James's Street, Nottingham, NG1 6FG.
Registered number: 1229676.

AmTrust Europe Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority. Financial services number: 202189. **You** can check this on the Financial Services Register by visiting the website <https://register.fca.org.uk/> or by contacting the Financial Conduct Authority on 0300 500 8082.



Identity Theft

Cover is administered by Arc Legal Assistance Ltd and is underwritten by AXA Insurance UK plc.

Definitions

The following additional definitions apply to the **Identity Theft** section only.

If a word or phrase has a defined meaning it will be highlighted in bold print and will have the same meaning wherever it is used in this section.

These definitions apply in addition to the main **Policy** definitions shown on pages 9-12.

Action	A civil law proceeding for monetary damages as a result of Identity Theft .
Identity Theft	The theft of or use of the identity of You or Your Family without their knowledge or consent. These identity details are then used to obtain goods or services in that person's name.
Payment Card	Bank charge, cheque, credit, store, debit and cash dispenser cards.

Claims conditions

You must comply with the following conditions to have the full protection of **Your Policy**. If **You** do not comply with them, **We** may at **Our** option cancel the **Policy** or refuse to deal with **Your** claim or reduce the amount of any claim payment.

If **You** discover **Your** identity has been stolen either from the first fraudulent transaction identified on a credit card statement and/or any physical or electronic record with any financial institutions, **You** must:

- Contact the **Identity Theft** Helpline on 0330 024 8687 to get advice on what **You** should do next to protect **Your** identity.
- Before **You** agree to pay any costs, **You** must complete and submit a claim form to Arc Legal Assistance by visiting www.arclegal.co.uk/informationcentre. Alternatively, the **Identity Theft** Helpline will send a claim form to **You**.
- Make sure that **You** have proof of **Your** address for the last 6 years.
- File a Police report as soon as reasonably possible after discovering the **Identity Theft**.
- Let **Your** bank(s), **Payment Card** company(ies) and all other accounts know of the **Identity Theft** as soon as reasonably possible after discovering the **Identity Theft**.
- Fill out and return any claim forms if these apply.
- Send **Us** proof from **Your** employer that **You** took unpaid days off if **You** wish to make a claim for lost wages and provide proof that it was necessary.
- Send **Us** copies of any demand, notices, summonses, complaints or legal papers received in connection with a loss suffered.
- Take all reasonable action to prevent further damage to **Your** identity.
- Make the claim no later than 6 months from the date this **Policy** ends.

What is covered	What is not covered
<p>If You or Your Family become aware of Identity Theft, We agree to pay up to £50,000 for:</p> <ol style="list-style-type: none"> 1. Reasonable legal costs You pay to defend a claim from a financial institution issuing the Payment Card. 2. Ancillary costs to: <ol style="list-style-type: none"> a. Create documents needed to prove Your innocence in terms of any financial irregularities committed unlawfully. b. Remove judgements wrongly entered against You. c. Challenge the accuracy of information in a Credit Reference Agency report. d. Cover postal and phone costs You pay or agree to pay in dealing with financial institutions issuing Payment Cards, the Police and credit agencies. e. Pay fees charged for reapplying for a loan which has been rejected. f. Reimburse lost earnings as a result of time away from work to go and see the police, financial institutions issuing Payment Cards and credit agencies. <p>The events above must be a result of Identity Theft.</p>	<p>We will not pay for the following:</p> <ol style="list-style-type: none"> 1. Any Identity Theft connected with Your business, profession or occupation. 2. Any legal Action where You and We agree that You do not have a reasonable prospect of success.

You must contact the **Identity Theft** Helpline before **You** pay or agree to pay any costs.

Making a Complaint

Cherish Insurance Brokers Limited and AXA Insurance UK plc aim to provide the highest standard of service to every customer.

We realise that things can go wrong and there may be occasions when **You** feel that **We** have not provided the service **You** expected. When this happens **We** want to hear about it so that **We** can try to put things right.

If your complaint relates to:	Please contact:
<p>How Your Policy was sold or administered for You</p>	<p>Managing Director Cherish Insurance Brokers Limited Carlson House Bradfield Road Wix CO11 2SP Tel 0800 197 2770 option 2 Email enquiries@cherishinsurance.co.uk</p>
<p>Your Policy or a claim on Your Policy in respect of:</p> <ul style="list-style-type: none"> • Contents Cover • Personal Possessions • Buildings Cover • Identity Theft 	<p>Head of Customer Relations AXA Insurance UK plc Civic Drive Ipswich IP1 2AN Tel 01473 205926 Fax 01473 205101 Email customercare@axa-insurance.co.uk</p>
<p>Your Policy or a claim on Your Policy in respect of:</p> <ul style="list-style-type: none"> • Home Emergency 	<p>Head of Customer Relations AXA Assistance UK Ltd The Quadrangle 106 - 118 Station Road Redhill Surrey RH1 1PR Tel 01737 815913 Email quality.assurance@axa-assistance.co.uk</p>
<p>Your Policy or a claim on Your Policy in respect of:</p> <ul style="list-style-type: none"> • Family Legal Protection 	<p>Customer Services Arc Legal Assistance Limited PO Box 8921 Colchester CO4 5YD Tel 01206 615000 Email customerservice@arclegal.co.uk</p>

Continued on next page

When you make contact, please provide the following information:

- **Your** name, address, postcode, telephone number and email address.
- The type of **Policy** and **Your Policy** and/or claim number.
- The reason for **Your** complaint.

Any written correspondence should be headed 'COMPLAINT' and **You** may include copies of supporting material.

Beyond AXA, Cherish and Arc

Should **You** remain dissatisfied following a written response to **Your** complaint **You** may be eligible to refer **Your** case to the Financial Ombudsman Service (FOS).

The FOS is an independent body that arbitrates on complaints about general insurance products. **You** have six months from the date of **Our** final response to refer **Your** complaint to the FOS. This does not affect **Your** right to take legal action.

If **We** cannot resolve **Your** complaint **You** may refer it to the Financial Ombudsman Service at the address given below:

Mail	Financial Ombudsman Service Exchange Tower Harbour Exchange Square London E14 9SR
Tel	0300 123 9123 or 0800 023 4567
Fax	020 7964 1001
Email	complaint.info@financial-ombudsman.org.uk
Web	https://help.financial-ombudsman.org.uk

Our promise to you

We will

- Acknowledge written complaints promptly
- Investigate quickly and thoroughly
- Keep **You** informed of progress
- Do everything possible to resolve **Your** complaint
- Learn from **Our** mistakes
- Use the information from complaints to continuously improve **Our** service.



Customer Service Information

Financial Services Compensation Scheme (FSCS)

AXA Insurance UK plc is covered by the Financial Services Compensation Scheme (FSCS). **You** may be entitled to compensation from the scheme in the unlikely event that **We** cannot meet **Our** obligations to **You**. This depends on the type of insurance and the circumstances of the claim. Further information about the compensation scheme arrangements is available at www.fscs.org.uk or by telephoning 020 7741 4100.

Online Dispute Resolution (ODR)

The European commission has also provided an Online Dispute Resolution service for logging complaints. To use this service please go to: <http://ec.europa.eu/odr>

Data Protection Notice

AXA Insurance UK plc is part of the AXA Group of companies which takes **Your** privacy very seriously. For details of how **We** use the personal information **We** collect from **You** and **Your** rights please view **Our** privacy policy at www.axa.co.uk/privacy-policy. If **You** do not have access to the internet please contact **Us** and **We** will send **You** a printed copy.



Cherish Insurance Brokers Limited
Carlson House
Bradfield Road
Wix
CO11 2SP

Tel 0800 197 2770 or 01255 871965

Email enquiries@cherishinsurance.co.uk

Web www.cherishinsurance.co.uk

Cherish Insurance Brokers Limited is authorised and regulated by the Financial Conduct Authority.



This policy is underwritten by
AXA Insurance UK plc
Registered office: 5 Old Broad Street, London EC2N 1AD
Registered in England No. 78950
A member of the AXA Group of Companies.

AXA Insurance UK plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

Telephone calls may be monitored and recorded.